



MINUTES
CITY OF WAUPUN POLICE & FIRE COMMISSION (PFC)
Waupun Safety Building – 16 E. Main Street, Waupun WI
Wednesday, September 21, 2022 at 4:30pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 4:30pm by PFC President in the Waupun Safety Building.

ROLL CALL

Present: John Bett, Bambi Buchholz, Teresa Heidemann, Tara Rhodes, Mike Thurmer, Nancy Vanderkin (City Council Liaison), Waupun Fire Department (WFD) Chief BJ DeMaa

Guests: Rohn Bishop, Mayor; Tim Franz, Public Administration Associates LLC Recruitment Services; Kathy Schlieve, City Administrator

Member(s) absent (excused): N/A

MINUTES FROM PREVIOUS MEETINGS

Minutes from the July 20, 2022 meeting were presented for approval. Motion to approve by J. Bett (T. Heidemann second; all in favor). Minutes approved as presented.

AGENDA CHANGE

Motion to adjust agenda to move into closed session as first agenda item at 4:35pm made by T. Rhodes (J. Bett second; all in favor).

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to consider Interim Fire Chief and Emergency Management Assignment.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 4:39pm was made by T. Rhodes (second by B. Buchholz, all in favor).

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 4:44pm after motion from T. Rhodes (second by J. Bett all in favor).

ACTION FROM CLOSED SESSION

No action from closed session.

Motion at 4:45pm to table items listed in the agenda under "General Discussion and Exchange of Information Concerning the Normal Operations of the Waupun Police Department and Waupun Fire Department" for future discussion at a later date was made by T. Heidemann (second by B. Buchholz; all in favor).

GENERAL DISCUSSION AND EXCHANGE OF INFORMATION CONCERNING THE NORMAL OPERATIONS OF THE WAUPUN POLICE DEPARTMENT AND WAUPUN FIRE DEPARTMENT

(Tabled) Discuss and approve Fire Chief & Emergency Management Director recruitment process

(Tabled) Approve recommendations to the Waupun Common Council to retain a professional service firm to support recruitment of Fire Chief and Emergency Management Director

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

Next Commission meeting is Wednesday, September 28th, 2022 (the Commission meets quarterly, at minimum). If necessary, please send any agenda requests to Chiefs BJ DeMaa or S. Loudon so appropriate preparation(s) can be made.

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ADJOURNMENT

Motion to adjourn meeting at 4:47pm made by J. Bett (second by T. Heidemann; all in favor).

Respectfully submitted,
Tara Rhodes, Secretary

Cc: Commission members; WFD Chief; WPD Chief, Deputy Chief & Admin./Records; City of Waupun Mayor, Administrator / Director of Economic Development & City Clerk.