



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 08, 2022 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in attendance on roll call is:

Virtually: None

In-Person: Mayor Nickel, Alderman Vanderkin, Alderman Kaczmarek, Alderman Langford, Alderman Bishop, Alderman Matoushek, Alderman Westphal

Members absent and excused: None

Management Staff present is:

Virtually: Clerk Hull, Attorney VandeZande, Deputy Police Chief Rasch, Library Director Jaeger, Recreation Director Kaminski, Finance Director Kast, Fire Chief Demaa, General Utility Manager Brooks

In-Person: Director of Public Works Daane, Administrator Schlieve

Staff absent and excused: Utility Finance Director Stanek

City Staff present is:

Virtually: Community and Economic Development Coordinator VanBuren

Audience in attendance is:

Virtually: None

In-Person: Chuck Willinger, Cameron Pokorny, Norah Ganske

Media in attendance:

Virtually: Ken Thomas of the Daily Citizen

In-Person: Jaedon Buchholz

PERSONS WISHING TO ADDRESS COUNCIL

Cameron Pokorny and Norah Ganske, local Waupun FFA Chapter- Proclamation National FFA Week February 19-26, 2022

Proclamation is read aloud, supporting FFA and agricultural education and calling the week of February 19-26 as National FFA Week.

CONSENT AGENDA

A special council meeting will be held next Tuesday at February 15, 2022 at 4:30pm.

Motion Matoushek, second Langford to accept the consent agenda. Motion carried 6-0 on roll call.

RESOLUTIONS AND ORDINANCES:

Resolution Amending the Articles of Organization and the By-Laws of East Central WI Regional Planning Commission

A resolution in support of the East Central Regional Planning Commission's proposed changes to their articles of organization and by-laws is before the Council for consideration.

Motion Matoushek, second Langford to adopt Resolution 02-08-21-01 Amending the Articles of Organization and the By-Laws of East Central WI Regional Planning Commission. Motion carried 6-0 on roll call.

Resolution Authorizing 2021 Budget Amendments in a Series of Funds

Kast provides 2021 budget amendments for consideration.

Motion Vanderkin, second Matoushek to approve Resolution 02-08-22-02 Authorizing 2021 Budget Amendments in a Series of Funds. Motion carried 6-0 on roll call.

Resolution Approving the Carry Forward of Unexpended 2021 Appropriations

A resolution for consideration is before the Council as unexpended appropriations as of December 31, 2021, in the amount of \$197,998, are requested to be carried forward to the 2022 budget year.

Motion Matoushek, second Vanderkin to approve Resolution 02-08-22-03 Approving the Carry Forward of Unexpended 2021 Appropriations. Motion carried 6-0 on roll call.

Resolution Approving Assignment of General Fund Balances in Accordance with Governmental Accounting Standards

The 12/31/2021 unassigned general fund balance is projected to fall above the City's financial policy of 30-40% of general fund revenues. The resolution before the Council will allow for a portion of the fund balance to be set aside ("assigned") for land purchase and park improvements. This method of reserving funds will help the City stay within fund balance policy limits, while providing support for future land purchase and park improvement costs.

Motion Westphal, second Matoushek to approve Resolution 02-08-22-04 Approving Assignment of General Fund Balances in Accordance with Governmental Accounting Standards. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

2022 City of Waupun Public Works Equipment Rates (*Board of Public Works 2-8-22*)

Daane provides the Department of Public Works equipment rates for 2022 for consideration. At the February 8, 2022 Public Works Board meeting, motion was made to recommend approval.

Motion Matoushek, second Kaczmariski to approve the 2022 Public Works Equipment Rates. Motion carried 6-0 on roll call.

2022 Asphalt Paving Contract Award of Bid (*Board of Public Works 2-8-22*)

Bids for the 2022 asphalt paving contract for mill and overlay of W. Lincoln St., Pioneer Ave., Edgewood Dr., Hawthorn Dr., Commercial St., Alley were received from Northeast Asphalt (\$132,154.80) and Kartechner Brothers (\$139,550.50). At the Board of Public Works and Facilities meeting on February 8, 2022, a motion to recommend to award the bid to the low bidder, Northeast Asphalt, was heard.

Motion Kaczmariski, second Langford to award the bid for the 2022 Asphalt Paving Contract to Northeast Asphalt in the amount of \$132,154.80. Motion carried 6-0 on roll call.

2022 Sidewalk Management Program Award of Bid

Bids for the 2022 sidewalk management program were received from Forward Contractors (\$1208,855.80) and Rennhack Constructions (\$272,361.50). At the Board of Public Works and Facilities meeting on February 8, 2022, a motion to recommend to award the bid to the low bidder, Forward Contractors, was heard.

Motion Matoushek, second Vanderkin to award the bid for the 2022 sidewalk management program to Forward Contractors in the amount of \$208,855.80. Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

2022 Waupun Chamber of Commerce Waupunies Event-Thursday, February 24, 2022

The Waupun Chamber of Commerce will hold the annual Waupunies event on Thursday, February 24, 2022 at the Rock Golf Club. Council and Department Staff are encouraged to attend.

CLOSED SESSION

At 6:19pm, motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (c) (g) of the WI Statutes for consideration of Employment for Light Equipment Operator and Koehler vs. City of Waupun. Motion carried 6-0.

OPEN SESSION

At 6:34pm, Motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action in open session.

ADJOURNMENT

At 6:36pm, Motion Vanderkin, second Matoushek to call the meeting adjourned. Motion carried 6-0.