



MINUTES
CITY OF WAUPUN POLICE & FIRE COMMISSION
Waupun Safety Building – 16 E. Main Street, Waupun WI
Tuesday, December 17, 2019 at 4:30pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 4:30 p.m. by PFC President in the Waupun Safety Building.

ROLL CALL

Members present: John Bett, Carole Cronin, John Forsythe, Tara Rhodes, Michael Thurmer; Nancy Vanderkin (City Council Liaison).

Members absent (excused): none

Also present: WFD Chief BJ DeMaa, WPD Chief Scott Loudon

MINUTES FROM PREVIOUS MEETING

Minutes from the November 4, 2019 meetings were presented for approval. Motion to approve by John B. (C. Cronin second; all in favor). Minutes approved as presented.

GENERAL DISCUSSION AND EXCHANGE OF INFORMATION CONCERNING THE NORMAL OPERATIONS OF THE WAUPUN POLICE DEPARTMENT AND WAUPUN FIRE DEPARTMENT.

WFD BJ DeMaa provided the following update(s):

- Recognition: Five years of service to firefighters Craig Ruis, Dan Holz, and Jeremy Thurk who will be recognized at 12/14 Annual Awards banquet; they are wonderful members of the department.
- Personnel: Three firefighters on probationary status performing well. A possible second cadet candidate would put the department at full-roster.
- Projects: Fire Inspector shortage (five, down to one) resulting in prioritizing those which are required by the end of the year. Asset consolidation discussion continues related to Township Consolidation. A meeting has been scheduled with LifeStar and City representatives regarding service concerns/next steps.

WPD Chief Scott Loudon provided the following update(s):

- Active Cases: Gregory Spittel: formally charged with first trial hearing scheduled for January; he is currently in FDL Jail on \$1million bond. Dog: charges being forwarded for consideration.
- Personnel: New hire Lieutenant Detective Ted Sullivan is doing an amazing job already and department is benefitting from his experience. Upcoming retirement dates and celebrations for Administrative Assistant Carla Wojahn and Lieutenant Detective Brian O'Donovan – congratulations and thank you for many years of service to the Community. Inservice scheduled for January related to ATV laws.
- Recognition: Congratulations to the following who will be receiving Annual Awards at the December banquet: Officers AJ Halverson and Ali Tipton and Lieutenant Joe Pfalzgraf (Commendation), Officers AJ Halverson, Brad Rasmussen x2, Ryan Schneider, Ali Tipton, Bobby Williams x2 (Life Saving), Officer Bobby Williams (Department Pin). (See attachment.)
- Other discussion: Package thefts in Waupun are very minimal, usually a mistaken delivery to another address which is resolved. ATV ordinance was accepted; violations of the law will be enforced (which include, but are not limited to: 10:00pm curfew, age 16-18 require helmet, insurance and active driver's license required, use of hand signals/headlamps/stop lamps; displayed license, one rider maximum, etc.)

CLOSED SESSION

The meeting was held in Closed Session under Section 19.85(1)(c) of the Wisconsin Statutes regarding discipline of a Police Department employee. Motion to go into Closed Session at 4:43pm was made by J. Bett (second by C. Cronin; all in favor).

OPEN SESSION

Open Session was reconvened under Section 19.85(2) of the Wisconsin Statutes at 4:55pm after motion from C. Cronin (second by J. Bett; all in favor).

ACTION FROM CLOSED SESSION

(None)

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

Next Commission meeting will be held March 11, 2020 at 4:30pm.

If necessary, please send any agenda requests to Chiefs BJ DeMaa or S. Loudon so appropriate preparation(s) can be made.

ADJOURNMENT

Motion to adjourn meeting at 5:25pm made by J. Bett (second by C. Cronin; all in favor).

Respectfully submitted,
Tara Rhodes, Secretary

Cc: Commission members; WFD Chief; WPD Chief, Deputy Chief & Admin./Records; City of Waupun Mayor, Administrator / Director of Economic Development & City Clerk.