



**MINUTES**  
**CITY OF WAUPUN BID MEETING**  
Waupun City Hall – 201 E. Main Street,  
Waupun WI  
Tuesday, June 18, 2024 at 7:00 AM

Meeting called to order at 7 am by chairperson Gary DeJager.

Roll call taken. Members present include: Tyler Schulz; Gary DeJager; Bryan Yohn; Mitch Greenfield; Craig Much; Jodi Mallas; and Teresa Ruch. Absent is Steve Daute. Absent and excused is Katie Bohn. Also present Administrator Kathy Schlieve, Raina Lyman from Envision Greater Fond du Lac, Cal Gappa, Forsell Gappa, and Ava Bille.

Motion Schultz, second Greenfield to approve the agenda as presented. Carried unanimously.

Motion Schultz, second Greenfield to approve the consent agenda, including Minutes from May 21, 2024 BID meeting and May 2024 Financials. Carried unanimously.

Administrator Schlieve reviews outstanding applications and notes that there are a series of reimbursements occurring now. No action is required to extend any outstanding grant awards at this time.

Cal and Forsell Gappa are present to discuss their proposed tuckpointing project at 16 S Madison Street, noting that the work is structural on the lower portion of their building and needed to maintain the integrity of the structure. Motion Schultz, second Matravers to approve a 50% matching grant capped at \$2,100. Carried unanimously.

Raina Lyman provides an update from the Waupun Business Alliance update, highlighting upcoming events such as the Breakfast on the Farm to be held on 6/23, a Coffee Connection planned for Imagine That Studio on 8/7, and the golf outing on 9/10. She also explained the 90x90 workshop held in June at Wind & Unwined. The Session allows businesses to take 90 minutes to set goals for the next 90 days of their business. Next session is scheduled for 9/24, 8:30 am, at Wind & Unwined.

Administrator Schlieve provides an update. The tentative schedule for Food Truck Alley construction is set with concrete forms tentatively being set the week of 6/24. Anticipated construction should conclude mid-July with the muralist painting the final two weeks of August. The downtown met on beautification and is seeking the input of a landscape architect to help develop a plan. Schlieve introduces Ava Bille who is a youth apprentice in marketing and communication from Waupun Area School District. Schlieve outlines the role that Ava will play in helping to build the Connect Waupun platform. As a final update, Schlieve notes that the current Senior Center building is listed for sale and the RFP can be found online.

No advanced planning.

Motion Greenfield, second Much to adjourn the meeting at 7:34 a.m. Carried unanimously.