



**MINUTES**  
**CITY OF WAUPUN RECREATION & WELLNESS**  
**BOARD MEETING**  
**In-Person & Teleconference**  
**Wednesday, December 15, 2021 at 4:30 p.m.**

**Committee Members Present:**

Rohn Bishop ..... City Council  
Sandy Buchholz..... Citizen  
BJ DeMaa, ex-officio (arrived at 4:48 p.m.)..... Waupun Fire Department  
Karen Gibbs ..... Church Health Services  
Will Langford (arrived at 4:38 p.m.) ..... City Council  
Scott Loudon, ex-officio ..... Waupun Police Department  
Julie Nickel, ex-officio ..... Mayor  
Linda Nickel ..... Citizen  
Diane Posthuma (arrived at 4:32 p.m.) ..... Waupun Memorial Hospital  
Terri Respalje ..... Waupun Food Pantry  
Darian Schmitz ..... REACH Waupun

**Committee Members Absent:**

Steve Hill, ex-officio (excused) ..... Waupun School District  
Mike Matoushek (excused)..... City Council

**Guests:**

Jeanne Ludjack ..... Dimensional Learning Systems

**Staff Present:**

Rachel Kaminski ..... Waupun Senior Center  
Kathy Schlieve ..... Administrator  
Sarah Van Buren ..... Community & Economic Development Coordinator

**CALL TO ORDER:**

In the absence of Chair Matoushek, Vice-Chair Gibbs called the meeting to order at 4:31 p.m.

**ROLL CALL OF BOARD MEMBERS:**

Roll call of board members determined a quorum of voting members were present.

*Ms. Posthuma arrived at 4:32 p.m.*

**PUBLIC COMMENT:**

None.

**CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:**

**1. Approval of Agenda/Motion to Deviate**

A motion to approve the agenda was made by Ms. L. Nickel and seconded by Ms. Respalje, passing unanimously.

**2. Approval of September 8, 2021 Recreation & Wellness Board Meeting Minutes**

A motion to approve the September 8, 2021 Recreation & Wellness Board meeting minutes was made by Ms. L. Nickel and seconded by Ms. Respalje, passing unanimously.

**3. Approval of Board Vision Statement**

Ms. Ludjack asked all in-person participants to select their preferred vision statement.

*Mr. Langford arrived at 4:38 p.m.*

For those participating virtually, their votes were given verbally. Once all votes were compiled, the second option for vision statements received the most votes.

**COMMUNITY WELLNESS PLANNING WORKSHOP #4**

#### **4. LIFE Report Indicators**

Administrator Schlieve provided an overview of the document included in the meeting packet. Ms. Gibbs stated Dodge County is working on compiling a similar report.

*Mr. DeMaa arrived at 4:48 p.m.*

#### **5. Establish Work Plan and Establish Priorities for 2022**

Ms. Ludjack led a discussion on the big-picture of the group moving forward. The goal of this agenda item is to prioritize the categories within the matrix included in the meeting packet and then divide into work groups. Work groups would meet at the regular meeting with report out to the large group.

To help prioritize the categories, Administrator went over the document included in the meeting packet. When discussing each category, feedback was requested as to what activities, resources, and partners may be missing.

Ms. Ludjack asked participants to also think about the findings of the LIFE Report and determine what factors from that report should be included in the matrix. In the absence of Mr. Hill, Administrator Schlieve highlighted diversity and test scores. Ms. Gibbs recommended adding a new "Education" category to capture the items suggested by Administrator Schlieve. A motion to create an Education category was made by Ms. L. Nickel and seconded by Ms. Respalje, passing unanimously.

The group was asked to pick two categories to focus on for the City and the Committee. Both voting and non-voting members casted their votes. The results of committee assignments will be done in advance of the next meeting.

#### **6. Introduce Waupun Community Fund Purpose and Discuss Priorities**

Administrator Schlieve provided an update regarding the Waupun Community Fund that was approved by the City Council on December 14, 2021.

### **ADVANCED PLANNING:**

#### **7. Potential Agenda Items**

- Committee breakouts

#### **8. Date of Next Scheduled Meeting**

- The next meeting will be January 12, 2022 at 4:30 p.m.

### **ADJOURNMENT**

A motion to adjourn the meeting was made by Ms. L. Nickel and seconded by Ms. Respalje, passing unanimously. The meeting adjourned at 5:43 p.m.