



MINUTES
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, November 30, 2022 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:30.

ROLL CALL

Mayor Rohn Bishop introduced Jason Whitford as a new member of the Plan Commission taking over Jon Dobbratz's position.

Members Present: Elton TerBeest, Jeff Daane, Chairman Rohn Bishop, Mike Matoushek, Jason Whitford

Members Excused: Jerry Medema, Jill Vanderkin

Staff Present: Kathy Schlieve, Sue Leahy (via zoom)

Others Present: Tracy Kohlman, Envision Greater Fond du Lac

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION

None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

Next meeting will be December 21, 2022.

CONSIDERATION - ACTION

2. Approve Minutes of the October 11, 2022 meeting.

Motion by TerBeest, 2nd by Matoushek to approve the minutes of the October 11, 2022 meeting. Motion carried, unanimously.

Chairman Bishop requested that we switch items 3 & 4 on the agenda.

3. Public Hearing - Conditional Use Permit Application of Envision Greater Fond du Lac to install a projecting sign.

Motion by Matoushek, 2nd by Whitford to open the Public Hearing. Motion carried, unanimously.

Tracy Kohlman from Great Envision Fond du Lac appeared and discussed the request. We are now using them as more of a Chamber of Commerce. They will be occupying 10 W. Main St and would like to put up a projecting sign that is exactly like the projecting sign at The Parlor (8 W. Main St.), except for the wording. This type of sign required a Conditional Use Permit. The sign will be at least 10 feet above the sidewalk. Hearing nothing further. Chairman Bishop called for a motion to close the Public Hearing.

Motion by Matoushek, 2nd by Whitford to close the Public Hearing. Motion carried, unanimously.

Motion by Matoushek, 2nd Whitford to approve Conditional Use Permit Application of Envision Greater Fond du Lac to install a projecting sign at 10 W. Main St. Motion carried, unanimously.

4. Public Hearing - Shipping Container Ordinance

Motion by TerBeest, 2nd by Daane to open the Public Hearing, motion carried, unanimously.

Chairman Bishop discussed the proposed shipping container ordinance and the reasoning behind it. Pods were placed at a property recently for 13 months and we do not currently have an ordinance to enforce time frames. There are legitimate uses for the containers and we don't want to prohibit people from using

them. This will allow use but not permanent use. This ordinance will apply to all residentially zoned properties and will not pertain to Commercial or Industrial zoned properties. This will also permit contractors to utilize them and addresses placement in the street. There will be a permit system in place to track it. Hearing nothing further, Chairman Bishop called for a motion to close the Public Hearing

Motion by Matoushek, 2nd by Whitford to close the Public Hearing. Motion carried, unanimously.

Motion by Whitford, 2nd by Matoushek to recommend approval of the Shipping Container Ordinance to the Common Council. Motion carried, unanimously.

ADJOURNMENT

Motion by Matoushek, 2nd by TerBeest to adjourn the meeting. Motion carried, meeting adjourned at 4:41 pm