



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
City Hall 201 E Main Street, Waupun WI
Tuesday, May 25, 2021 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Matoushek, Alderman Bishop, and Alderman Vanderkin. No members are absent.

Management Staff present is Clerk Hull, Attorney VandeZande, Administrator Schlieve, General Utility Manager Brooks, Utility Finance Director Stanek, Fire Chief Demaa, Police Chief Louden, Library Director Jaeger, Recreation Director Kaminski, and Director of Public Works Daane. Staff absent and excused is Finance Director Kast.

City Staff present is Fire Department Code Enforcer Beer and Community and Economic Development Coordinator VanBuren.

Audience in attendance is Joe, Arielle, and Max Barnes; Thomas, Isaiah, Carly O'Neill; Kim Clover, Mike Tuler, Paul Beder, Mike Thurmer, and Jason Whitford.

Media present is Ken Thomas of the Daily Citizen.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Matoushek, second Bishop to approve the consent agenda. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

1. Oath of Office offered to Fire Department Staff

City Clerk Hull offers the Oath of Office to Fire Fighters Joseph J. Barnes, Thomas M. O'Neill, and Michael T. Tuler.

2. City of Waupun COVID-19 Plan and Employment Policies Update

Due to recent changes to the CDC guidelines relating to the mask mandate, the City of Waupun's policy has been updated.

Motion Vanderkin, second Matoushek to approve the revised City of Waupun COVID-19 Plan and Employment Policies. Motion carried 6-0 on roll call.

3. Mayoral Appointments to the Utility Commission and Library Board

Due to conflicts with Board meeting start time and personal schedules, a request was made to remove Alderman Will Langford from the Utility Commission and replace with Alderman Nancy Vanderkin.

Motion Bishop, second Matoushek to accept the revised Mayoral appointments to the Utility Commission and Library Board. Motion carried 6-0 on roll call.

4. Vacancy of Paid on Call Fire Fighter Position

Paid on Call Fire Fighter, Paul Beder, has submitted his resignation for retirement from the Waupun Fire Department, effective June 1, 2021. As this resignation will create a vacancy, Chief Demaa requests to fill it.

Motion Matoushek, second Bishop to authorize filling the vacant Paid on Call Fire Fighter position. Motion carried 6-0 on roll call.

5. Police Department Staffing Concerns

Due to staffing concerns, Chief Louden makes request for the approval to include the hiring of an additional Patrol Officer in his 2022 budget.

Motion Kaczmarski, second Vanderkin to approve filling an 18th patrol position in the 2022 budget, contingent upon availability of funding in the 2022 City of Waupun operating budget. Motion passes 4-2 on roll call with Westphal and Matoushek voting nay.

6. City of Waupun Strategic Planning/Budget Process Overlay

The City is expected to face a variety of challenges, such as, declining shared revenues and increasing concerns of capital needs, unfunded state/federal mandates, community mental health and workforce availability. The goal is to create a plan at the staff level that informs decision-making, work plans and resources allocations for fiscal years 2022-2027. The plan will result in the creation of a financial model that help Council make priority-based decisions based on identified priorities. Departments have provided their 2020 accomplishments for review.

ADJOURNMENT

At 7:07pm, Motion Vanderkin, second Matoushek to call the meeting adjourned. Motion carried 6-0.