



## MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

**Tuesday, 13-September-2022 – City Council Chambers**

### **CALL TO ORDER**

Chairman Peter Kaczmarki called the meeting to order at 4:30 PM

### **ROLL CALL**

Roll call was taken:

Alders—Peter Kaczmarki, Mike Matoushek, William Langford

Citizens—Dale Heering (absent with notification), Ryan Mielke, Dave Rens, Gregg Zonnefeld

Ex-officio—DPW Director Jeff Daane, Recreation Director Rachel Kaminski, City Administrator Kathy Schlieve

### **PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE**

There were no guests for public comment portion of the meeting.

### **FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE**

Next meeting will be on Tuesday, October 11 at 4:30PM. Be advised of a potential date change for the November meeting due to Election Day.

### **CONSIDERATION - ACTION**

1. Approve minutes of the August 10<sup>th</sup>, 2022 Board of Public Works & Facilities Meeting.  
Minutes of the August 10 meeting were presented. Motion (Rens/Matoushek) to approve minutes as presented.  
**MOTION CARRIED (6-0)**
2. Review ordinance to amend chapter six of the municipal code of the city of Waupun entitled "Traffic Code"  
DPW Director Jeff Daane requests approval for creating a handicapped parking zone for Zoellner Park as part of the Newton Avenue reconstruction. Motion (Langford/Matoushek) to approve recommending amendment to City Council. **MOTION CARRIED (6-0).**
3. Radar Speed Sign  
DPW Director Daane shared options for the purchase of a solar radar speed sign for the cost of \$3,852.90. The sign could be relocated, and the sign also collects data. A Wal-Mart grant was secured for \$2,000 of the cost. Motion (Zonnefeld/Rens) to approve the expenditure of \$1,852.90. **MOTION CARRIED (6-0).**
4. Flooding concerns – 736 Fern Street  
Jake Wojahn appeared before the Board of Public Works regarding basement flooding at 736 Fern Street. This has occurred four times in the last couple of years. Water appears to be flowing from adjacent properties. He is seeking assistance to assist in alleviating this issue. The BPW requests to have estimates to come from the homeowner and the city engineer and will reconnect on the issue with more information.
5. Sidewalk Replacement program  
The crews are wrapping up their project with concrete this week, with restoration work to follow. ADA compliance has been a challenge to meet required code, and as a result curbing had to be addressed as well. Cost increases have been the net result. Roughly 40 curb ramps were planned, but because of these overruns less areas have been replaced.
6. Update on South Madison Street project  
Things continue to progress on the project. West side curb and sidewalk have been completed, east side is in progress. October 1<sup>st</sup> is the contracted date with the state to be completed. Residents should be able to get back in their driveways late next week.

### **ADJOURNMENT**

Motion (Matoushek/Mielke) to adjourn the meeting of the BPW at 5:08PM. **MOTION CARRIED (6-0)**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gregg Zonnefeld". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Gregg Zonnefeld, BPW Clerk