



MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, 11-July-2023 – City Council Chambers

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:15 PM

ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, William Langford, Mike Matoushek (absent with notification)

Citizens—Dale Heeringa, Dave Rens, Andrew Sullivan, Gregg Zonnefeld

Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve, Recreation Director Rachel Kaminski

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, August 8th at 4:30PM.

CONSIDERATION - ACTION

1. Approve minutes of the June 13, 2023 Board of Public Works & Facilities Meeting.
Minutes of the June 13, 2023 meeting were presented. Motion (Heeringa/Langford) to approve minutes as presented. **MOTION CARRIED (6-0)**
2. Approve 5 year street plan
DPW Director Jeff Daane shared the five-year street plan. There is a potential grant to allow for a fuller redo of Wilcox Street which could alter that. If there isn't a grant, the project would simply be a mill & overlay. Motion (Zonnefeld/Rens) to approve the five-year street plan as present. **MOTION CARRIED (6-0).**
3. Pavement condition summary and street rating presentation
DPW Director Daane shared the process and product of the current street ratings (42.3 miles of city jurisdiction) that are made biannually. Construction on state highways through the city is the responsibility of the state, but maintenance falls on the city. City Administrator Kathy Schlieve shared the challenges to find ways to fund street maintenance/replacement in a world of increasing costs. Motion (Zonnefeld/Rens) to budget a minimum of \$325,000 for street maintenance for 2024. **MOTION CARRIED. (6-0)**
4. Jurisdictional transfer of the limits of CTH MM
Fond du Lac County approached the City to find out if City of Waupun would want to assume jurisdiction over .48 miles of County MM. Motion (Heeringa/Sullivan) to hold off on jurisdictional transfer until future development occurs.
MOTION CARRIED (6-0).
5. Rank and recommend Capital projects to City Council to use during budgeting
DPW Director Daane shared potential projects for capital expenditures in the coming budget. Members are asked to return their ranked capital projects by July 18th to the City Office.
6. Rank and recommend equipment replacement to City Council to use during budgeting
DPW Director Daane shared the need for a truck and line painter. Motion (Rens/Zonnefeld) to recommend purchase of truck and line painter. **MOTION CARRIED (6-0).**

ADJOURNMENT

Motion (Heeringa/Rens) to adjourn the meeting of the BPW & Facilities at 5:27PM. **MOTION CARRIED (6-0).**

Respectfully submitted,

Gregg Zonnefeld, BPW Clerk