



## MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

**Tuesday, 9-January-2024 – City Council Chambers**

### **CALL TO ORDER**

Chairman Peter Kaczmarki called the meeting to order at 4:31PM

### **ROLL CALL**

Roll call was taken:

Alders—Peter Kaczmarki, Mike Matoushek, Kambria Ledesma

Citizens—Dale Heeringa, Dave Rens, Andrew Sullivan, Gregg Zonnefeld

Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve, Recreation Director Rachel Kaminski

### **FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE**

Next meeting will be on Tuesday, February 13, 2024 at 4:30PM.

### **CONSIDERATION - ACTION**

1. Approve minutes of the November 14, 2023 Board of Public Works & Facilities Meeting.  
Minutes of the November 14, 2023 meeting were presented. Motion (Zonnefeld/Matoushek) to approve minutes as presented. **MOTION CARRIED (7-0)**
2. Wilson and Shaler Drive Extension Project  
DPW Director Jeff Daane shared the current status of the Wilson and Shaler Drive extension. The first layer of blacktop is laid and speed limit sign has been added. Some savings may be realized, and negotiations are in process with hopes of remaining at or under the budget.
3. 2022 and 2023 Bayberry Lane Extension Project  
DPW Director Daane summarized the project update on Bayberry Lane. Most of the fill that was left has been consumed by other projects. The second layer of blacktop will be needed after more development takes place. Project is wrapped up and came in \$15,972.55 under budget.
4. 2024 Projects Update  
DPW Director Jeff Daane shared the current status of the budgeted projects for 2024. Bids are out on mill and overlay, with bid specs in finalization mode. Final plans for the Downtown Plaza should be in hand by the end of this week. Storm water grant applications are being explored for 2025, as our next pond project will be coming 2025. Progress on the Community Center is going very well – right on scheduled or even a bit ahead.
5. 2023 Project Overview  
DPW Director Jeff Daane shared financial summaries from some major areas that the BPW oversees: Aquatic Center, Snow Removal, Mowing, Yard Waste, Sidewalk Replacement, and Storm Sewers. Budgeting looked to be sufficient with the exception of some costs to the Aquatic Center.

### **ADJOURNMENT**

Motion (Matoushek/Heeringa) to adjourn the meeting of the BPW & Facilities at 4:52PM. **MOTION CARRIED (7-0).**

Respectfully submitted,

Gregg Zonnefeld, BPW Clerk