

**Minutes of the Waupun Public Library Board Meeting
Wednesday, September 21, 2022**

In the absence of Beverly Martens, President, the Waupun Public Library Board was called to order by Sadie Schultz, Vice-President at 4:30 p.m. on Wednesday, September 21, 2022. Present were Gehl, Sullivan, Siebers, Rohrer, Garcia, and Jaeger. Hintze present per Zoom.

ARTICLE I: Motion by Siebers, supported by Sullivan, to accept the minutes of the August 17, 2022 meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 85,795 items through the end of August.
- b. Drive-thru window service: handled 724 transactions through the end of August.

ARTICLE IV: Budget reviewed and in good shape. We are two thirds of the way through the year and have used 62% of the 2022 budget.

ARTICLE V:

- a. Motion by Hintz, supported by Rohrer, to pay September bills. Motion carried 6-0 on roll call.

ARTICLE VI: No committee reports.

ARTICLE VII: Librarians' Report.

- a. Students from Warrior Innovation have completed the installation of directional signage on the second floor, using a practical, creative method for hanging the signs.
- b. Paintworx has completed the re-staining of the front stone lettering.
- c. Buckstaff has completed the installation of locking storage cabinets for the Shaler Room. Questions about shelving size will be addressed by Buckstaff.

ARTICLE VIII: No Old Business.

ARTICLE IX: No New Business.

ARTICLE X: Motion by Sullivan, supported by Siebers, to adjourn at 4:45 p.m. Motion carried.

*Next tentative meeting: Wednesday, October 19, 2022 at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj