



MINUTES
CITY OF WAUPUN ORGANIZATIONAL MEETING OF
THE COMMON COUNCIL
City Hall Council Chambers 201 E Main St. Waupun
Tuesday, April 15, 2025 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:35pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

CITY CLERK ADMINISTERS OATH OF OFFICE TO NEWLY ELECTED ALDERMAN

Clerk Hull offers the Oath of Office to newly re-elected Alderman Westphal, Mielke, and Matoushek.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Mielke, Alderman Matoushek, Alderman Siebers, Alderman Kunz

Council absent/excused: None

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Police Chief Rasch, Library Director Jaeger, Recreation Director Kaminski, Public Works Director Daane, Administrator Schlieve

Management Virtual: None

Management absent and excused: Fire Chief Demaa, General Utility Manager Brooks, Finance Director Langenfeld

Audience In-Person: Jaedon Buchholz

Audience Virtual: Tara Hamm of FDL Reporter, Jason Whitford

NOMINATION AND ELECTION OF COUNCIL PRESIDENT

Motion Matoushek to nominate Kunz. Second by Siebers.

Motion Westphal to nominate Siebers. Second by Kunz.

Kunz respectfully declines her nomination.

Motion Westphal to nominate Kaczmariski. Second by Siebers

Motion Westphal, second Matoushek to close nominations. Motion carried 6-0 on roll call.

Open Roll Call is heard:

Kunz, Mielke, Kaczmariski, Matoushek, and Westphal vote Siebers.

Siebers votes Kaczmariski.

Motion 5-1 in favor of Siebers. Siebers is named Council President.

SELECTION OF DAY OF MONTH AND TIME OF MEETING OF THE BODY OF THE COMMON COUNCIL

Motion Matoushek, second Kunz to hold the Common Council meeting on the 2nd Tuesday of each month at 6pm and the Committee of the Whole meeting on the last Tuesday of each month at 5:30pm. Motion carried 6-0.

DESIGNATION OF OFFICIAL CITY NEWSPAPER

1. Action Reporter Media - FDL Reporter

2. Madison Media Partners-Daily Citizen

Motion Westphal, second Kunz to designate Action Reporter Media - FDL Reporter as the Official City Newspaper. Motion carried 6-0 on roll call.

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES AND AUTHORIZING WITHDRAWAL OF CITY MONIES

3. Resolution Designating Public Depositories and Authorizing Withdrawal of City Monies

Motion Siebers, second Matoushek to adopt Resolution 04-15-25-01 Designating Public Depositories and Authorizing Withdrawal of City Monies. Motion carried 6-0 on roll call.

MAYORAL APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Motion Kunz, second Matoushek to accept the 2025-2026 Mayoral Boards, Committees, and Commissions.

Motion carried 5-1 with Kaczmarski voting Nay.

ADJOURNMENT

At 6:05p, motion Kunz, second Mielke to call the meeting adjourned. Motion carried 6-0.