

MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Wednesday, 9-November-2022 – City Council Chambers

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:32 PM

ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, Mike Matoushek, William Langford Citizens—

Dale Heeringa, Ryan Mielke, Dave Rens, Gregg Zonnefeld

Ex-officio—DPW Director Jeff Daane, Recreation Director Rachel Kaminski, Mayor Rohn Bishop, City Administrator Kathy Schlieve Guest—

Carly Crook

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

There were no guests for public comment portion of the meeting.

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, December 13th at 4:30PM.

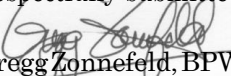
CONSIDERATION - ACTION

1. Approve minutes of the September 13, 2022 Board of Public Works & Facilities Meeting.
Minutes of the August 10 meeting were presented. Motion (Matoushek/Heeringa) to approve minutes as presented.
MOTION CARRIED (7-0)
2. Review ordinance to amend chapter six of the municipal code of the city of Waupun entitled "Traffic Code"
DPW Director Jeff Daane requests approval to add a stop sign on Sommerville Street at Rounsville Street. Motion (Zonnefeld/Rens) to approve recommending amendment to City Council. **MOTION CARRIED (7-0).**
3. 2023 One-Ton Flatbed purchase
DPW Director Daane explained the need for the timely purchase of a replacement for our 1999 Flatbed truck. Funding is in the equipment budget for this year. The price has increased from last year, as has the municipal discount through the state fleet discount. Mayor Bishop encouraged the BPW to explore how to make these purchases locally. Motion (Mielke/Rens) to approve the ordering of a 2023 Ford One-Ton Flatbed with hoist from Ewald upon City Council adopting the 2023 budget on November 9th. **MOTION CARRIED 6-1 (Zonnefeld).**
4. 2023 259DE - WCAT Skid Loader
DPW Director Daane laid out the government purchasing option through Sourcewell that can aid in replacing our 1996 Bobcat Skid Loader with a new model. Motion (Matoushek/Mielke) to approve the ordering of a 2023 259DE - WCAT Skid Loader upon City Council adopting the 2023 budget on November 9th. **MOTION CARRIED (7-0).**
5. 2023 Grapple Bucket
DPW Director Daane shared that currently the city uses pallet forks with clams to load brush from bins after storm damage. Using a Grapple bucket will improve efficiency for city crews. Motion (Zonnefeld/Matoushek) to approve the ordering of a Grapple Bucket upon City Council adopting the 2023 budget on November 9th. **MOTION CARRIED (7-0).**
6. Temporary easement form the dead end of Summer Avenue extending East approximately 450'.
The City of Waupun has engaged in conversation with the owner of the farm field that has water draining into the city north of Hawthorne Drive. Director Daane reported that while there is a storm pipe there that ends on Summer Avenue, extending this pipe and adding a swale should aid in major rain events. Estimated cost for the easement work is around \$1,000. Motion (Heeringa/Matoushek) to approve the City to work with MSA on a temporary easement for storm water swale work near the dead end of Summer Avenue. **MOTION CARRIED (7-0).**

ADJOURNMENT

Motion (Matoushek/Mielke) to adjourn the meeting of the BPW at 5:17PM. **MOTION CARRIED (7-0).**

Respectfully submitted,


Gregg Zonnefeld, BPW Clerk