



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, April 12, 2022 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in attendance on roll call is:

Virtually: Alderman Westphal

In-Person: Mayor Nickel, Alderman Kaczmariski, Alderman Langford, Alderman Bishop, Alderman Matoushek, Alderman Vanderkin

Members absent and excused: None

Management Staff present is:

In-Person: Clerk Hull, Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, General Utility Manager Brooks, Fire Chief Demaa, Police Chief Louden

Virtually: Library Director Jaeger, Finance Director Kast, Utility Finance Director Stanek

Staff absent and excused: Recreation Director Kaminski

City Staff present is: None

Audience in attendance is:

In-Person: Jaedon Buchholz, Craig Much, VP of Business Banking for Horicon Bank; Lonn Walter, General Manager of GFL Environmental Services, Jennifer and Kayl Petersen, Coach Tim Aalsma, Assistant Coach Dan Wucherer, Abbie Aalsma, Cami and Gabe Torres, Gracie Gopalan, Gaby Matamoros, Celia Theune,

Virtual: None

Media in attendance: Ken Thomas of the Daily Citizen

PERSONS WISHING TO ADDRESS COUNCIL

No persons address the Council.

CONSENT AGENDA

Motion Matoushek, second Bishop to accept the consent agenda. Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

19. Proclamation - Waupun Area High School Girls Basketball Day April 14, 2022

As the Waupun Area School District High School Girls Basketball team won the State Championship, the Mayor presents a proclamation recognizing Thursday, April 14, 2022 as Waupun High School Girls Basketball Day in the City of Waupun.

20. Recognition of Municipal Treasurer's Week - April 17-23

Mayor makes awareness of Municipal Treasurer's Week is April 17-23, 2022.

21. Recognition of Municipal Clerk's Week May 1-7

Mayor makes awareness of Municipal Clerk's Week is May 1-7, 2022.

22. Recognition of International Firefighters Day - May 4, 2022

Mayor makes awareness of International Firefighters Day is May 4, 2022.

RESOLUTIONS AND ORDINANCES:

23. Resolution Demanding Wisconsin & Southern Railroad (WSOR) Substantially Rehab or Replace the Railroad Crossing at Main St. In The City of Waupun in Accordance with Wisconsin Statute 86.12

For several years, Daane has been in contact with the WI & Southern Railroad about the repairs/maintenance needed on the railroad tracks on Main Street. Daane presents a resolution which demands to rehab or replace the railroad crossing on Main Street.

Motion Matoushek, second Bishop to adopt Resolution 04-12-22-01 Demanding Wisconsin & Southern Railroad (WSOR) Substantially Rehab or Replace the Railroad Crossing at Main St. In The City of Waupun in Accordance with Wisconsin Statute 86.12. Motion carried 6-0 on roll call.

24. Resolution to Commit Fund Balance to the Building Inspection Fund

Kast informs the Council that in 2020 the Building Inspection Special Revenue Fund 230 was created. During the annual audit, we learned that no formal action was taken to commit (reserve) revenues and resources from the building inspection fund for building inspection expense purposes. Due to this, a resolution is before the Council as a formality, to commit the Building Inspection Funds' revenues for building inspection purposes and not use them for other purposes.

Motion Matoushek, second Langford to adopt Resolution 04-12-22-02 to Commit Fund Balance to the Building Inspection Fund. Motion carried 6-0 on roll call.

25. Resolution Authorizing Borrowing \$860,000 for Repayment of TID 3 Advances and TID 8 Advances and Developer Payments

In the past, the City advanced funds to TID 3 (downtown, CDA oversees) and TID 8 (Tanager Street development & Country Club). The current balance of funds advanced by the General Fund to TID 3 is \$442,825 and TID 8 \$306,676. Loans to these TID's will allow the TID's to repay City advances, providing the City with funds for recently acquired land (Tanager Housing Development in TID 8) which require annual incentive and infrastructure reimbursement payments which exceed increment currently generated by the development. Additional loan funds of \$103K are recommended to cover this gap. Anticipated loan amounts are \$440K for TID 3 and \$410K for TID 8. An additional \$5K for each loan is recommended for a total of \$860K. The interest rate provided by Horicon Bank is 2.947%

Motion Matoushek, second Kaczmariski to adopt Resolution 04-12-22-03 Authorizing Borrowing at an interest rate of 2.947% with Horicon Bank, not to exceed \$860,000 for Repayment of TID Advances and TID 8 Advances and Developer Payments. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

26. Bayberry Lane Extension Agreement with MSA Professional Services

Daane comes before the Council with an agreement with MSA Professional Services to complete the Bayberry Lane extension. The sanitary and water are already installed, however, storm sewer, street improvements curb, gravel base, asphalt paving and the installation of a regional storm water management pond are needed. The agreement also covers the new property the City recently purchased to north of Bayberry Lane. The extension of Bayberry is needed to support any new development along HWY 26 and Bayberry Lane. This extension is not budgeted, however, is an eligible expense against TID 7.

Motion Kaczmariski, second Vanderkin to approve the Bayberry Lane Extension Project with MSA Professional Services. Motion Carried 6-0 on roll call.

27. Request for Proposal-Municipal Solid Waste Collection, Disposal and Recycling Services for the City of Waupun

As the City's 10-year garbage/recycling contract terminates December 31, 2022, request for proposals were sought. The proposal provided for several options: Option 1 (current services): Trash weekly and every other week Recycling and Option 2: Weekly Trash and Recycling. The City received three proposals: GFL Environmental Services, Waste Management and Harter's Lakeside Disposal.

Motion Kaczmariski, second Matoushek to approve GFL Environmental Services five-year proposal (\$14.99) to include weekly trash with every other week recycling and bulk pickup. Nine months prior to the conclusion of the five years, for both parties to review its renewal. Motion Carried 6-0 on roll call.

CLOSED SESSION

At 6:34pm, motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) (g) of the WI Statutes for negotiations of funds to invest in Waupun Industrial Park and Records of Employee. Motion carried 6-0.

OPEN SESSION

At 8:05pm, Motion Bishop, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action in open session.

ADJOURNMENT

At 8:06pm, Motion Vanderkin, second Matoushek to call the meeting adjourned. Motion carried 6-0.