



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Video Conference and Teleconference
Tuesday, October 20, 2020 at 5:30 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 5:30pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Vossekuil, Alderman Vanderkin, Alderman Kaczmariski, Alderman Mielke, and Alderman Matoushek. No members are absent.

Management Staff present is Clerk Hull, Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Recreation Director Kaminski, General Utility Manager Brooks, Police Chief Loudon, Finance Director Kast, Utility Finance Director Stanek, Library Director Jaeger, and Fire Chief Demaa. No management staff is absent.

City Staff present is Sarah Van Buren, Community & Economic Development Coordinator.

No audience is in attendance.

Media present is Kevin Haugen of WBEV/WXRO.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Matoushek, second Vanderkin to approve the consent agenda. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

2. Authorize the release of future expenses and Licenses/Permits

As this meeting was scheduled prior to the Committee of the Whole, it was anticipated that there would be no further meetings this month and a request to release expenses was to be considered to not incur late fees. As the Mayor informs the Council that we will be meeting Tuesday, October 27 and due to this, the Council waives action on this item.

3. 2021 Budget Workshop 4: Proposed Budget and Publication of Public Hearing Notice

The proposed levy impact for the various funds outlined in the DRAFT budget, proposes a \$108,593 (3.4%) overall impact to the City of Waupun levy.

Motion Kaczmariski, second Vossekuil to direct staff to publish the notice as required by state statute, indicating that the proposed 2021 City of Waupun budget is available for public review, and schedule the public hearing for the 2021 budget on November 10, 2020. Motion carried 6-0 on roll call.

4. Approval of 2021 Business Improvement District Operating Plan & Budget

The City Waupun Business Improvement District (BID) Operating Plan and Budget for 2021 proposed expenditures of \$25,862.19. The plan proposes continuing the assessment of \$1.50 per \$1,000, which is projected to provide a net revenue of \$17,369.25. The additional revenues are expected to come from the amount of funds anticipated to be carried over from the 2020 BID budget.

Motion Matoushek, Westphal to approve the 2021 BID Operating Plan and Budget, as presented. Motion carried 6-0 on roll call.

5. Proclamation for Red Ribbon Week

A proclamation is before the Council to proclaim October 23-31, 2020 as Red Ribbon Week, which provides commitment to a drug-free lifestyle.

Motion Vossekui, Matoushek to approve the proclamation to declare the week of October 23-31 as Red Ribbon Week. Motion carried 6-0 on roll call.

ADJOURNMENT

Motion Vanderkin, second Vossekui to call the meeting adjourned at 6:31pm. Motion carried.