

**DRAFT Minutes of the Waupun Public Library Board Meeting  
March 18, 2019**

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:15 p.m. on Monday, March 18, 2019. Also present were Hintze, Kaczmariski, Sullivan, Procise, Martens, Garcia, Jaeger, and Rohrer, per Facetime.

ARTICLE I: Motion by Rohrer, supported by Kaczmariski, to accept the minutes of the February 18, 2018 meeting as corrected to state: "Motion to adjourn by Rohrer, supported by Kaczmariski," replacing: Motion by Martens, supported by Procise." Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly statistics were again affected by weather since the library was closed one day in February.

1. Circulation/downloads through end of February, 2019 was 23,798 items.
2. Rural Circulation through the end of February, was 6,392 items.
3. Library visits through the end of February was 9,757 people.

ARTICLE IV: Current budget was discussed with no concerns noted.

ARTICLE V: Motion by Hintze, supported by Sullivan, to pay the bills as presented. Motion carried 7-0 on roll call.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarian's Report.

a. Future Programs:

- 1. March 19, 6:00pm** - Birds and Butterflies: Learn ways to welcome bird and butterfly visitors to your backyard. Renee Whalen of Marsh Haven, presenter.
- 2. April 2nd, 6:00pm** - Homemade Cheese Curds: Linda Conroy teaching how to make curds in your own kitchen. Samples will be provided. (This is a rescheduled program)
- 3. April 4, 1:00pm and 6:00pm** - Movie showing, Stan and Ollie
- 4. April 9, 6:30pm** - Author, Kathleen Ernst
- 5. April 10, 1-3pm; 5-7pm** - Device day, device night
- 6. April 11, 4-6pm** - Slime Time; **6-8pm** - Lego/game night
- 7. April 13, 1:00pm** – Interactive movie showing of Harry Potter and the Sorcerer's stone

- b. Due to severe weather the library was closed one day in February.
- c. National Library Week is April 7 – 13.
- d. LGIP account: The balance of the System Fund was transferred into the Local Government Investment Pool account, which will result in an increase in interest revenue. The System Fund has been closed.
- e. Emma, our Library Assistant II materials processor, who works about 20 hours a week has returned. **Welcome back Emma. You have been missed!** The staff did a great job filling in during her absence.
- f. Security camera server had an issue and is currently being fixed.
- g. The Historical Society has shown interest in placing collections in the library. The library will be considering the purchase of appropriate display cases for the collections in the future.
- h. Library Board meeting times will remain at 4:15 p.m. for now, with possible changes in the future to accommodate all members.

ARTICLE VII. No Old Business.

ARTICLE IX: No New Business.

ARTICLE X: Motion by Sullivan, supported by Procise, to adjourn at 4:45 p.m. Motion carried.

Next tentative meeting: April 22, 2019, at 4:15 p.m.

SANDRA ROHRER Secretary  
SR/bkj