



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 10, 2025 at 6:00 PM

CALL TO ORDER

Mayor of the Day Jace Bunkoske and Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Westphal, Alderman Mielke

Council Virtual- None

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Police Chief Rasch, Fire Chief Demaa, Finance Director Langenfeld, Library Director Jaeger

Management Virtual: None

Management absent and excused: Recreation Director Kaminski, Utility Manager Brooks

Audience in-person: Jaedon Buchholz, Jon Venhuizen, Karen Nelson, and friends and family of Jace Bunkoske, Willow Hoinacki, and Alberto Guimaraes.

PUBLIC HEARING

1. 2025-2026 City of Waupun Liquor and Fermented Malt Beverage Licenses

Motion Matoushek, second Siebers to open the public hearing. Motion carried 6-0.

No comments are heard.

Motion Matoushek, second Kunz to close the public hearing. Motion carried 6-0.

Motion Matoushek, second Siebers to approve the 2025-2026 Fermented Malt Beverage and Intoxicating Liquor License Renewal Applications effective July 1, 2025, contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 6-0 on roll call.

PERSONS WISHING TO ADDRESS COUNCIL

2. Jon Venhuizen – Fond Du Lac County Board of Supervisors District 7

Fond Du Lac County Supervisor, Jonathon Venhuizen, provides updates of County proceedings.

Karen Nelson appeared before the Council in support of the Waupun Library as she states the Board and staff have been harassed by individuals who continue to express their concerns of Library material and display policies. Nelson makes request to the Council to pass resolution in support of the Waupun Library and its practices.

MAYORAL RECOGNITION

3. Mayoral Recognition of Bravery

Mayor Bishop read proclamations for the acts of bravery of Alberto Guimaraes and Willow Hoinacki when Jace Bunkoske was injured by dogs.

Mayor Bishop introduced Jace Bunkoske who was appointed as Mayor of the Day.

RESOLUTIONS AND ORDINANCES:

4. Authorizing the Removal of the Restriction on Reserved Community Center Funds for the Purpose of Land Acquisition and Future Capital Projects

Motion Siebers, second Westphal to adopt Resolution 06-10-25-01 Authorizing the Removal of the Restriction on Reserved Community Center Funds for the Purpose of Land Acquisition and Future Capital Projects. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

5. Estimate with 323TV to Upgrade Camera System in Council Chambers

Motion Matoushek, second Siebers to approve the estimate from 323TV in the amount of \$7,727 to purchase a Neat Bar Camera System for installation in the Council Chambers. Motion carried 6-0 on roll call.

6. Tebeest vs City of Waupun

A claim was filed for medical expenses due to an injury from a trip and fall on the public sidewalk on West Main Street. Cities and Villages Insurance is the City's liability firm and provides the City would be immune from liability under Wis. Stat. 893.80 (4), which provides immunity for discretionary actions by municipalities and recommends denial.

Motion Matoushek, second Westphal to deny the liability claim from Lynette Tebeest. Motion carried 6-0 on roll call.

7. License and Permit Applications, Expenses

Motion Kaczmariski, second Mielke to approve the license/permit applications and expenses. Motion carried 6-0 on roll call.

CLOSED SESSION

At 629p, motion Matoushek, second Siebers to adjourn in closed session under Section 19.85 (1)(e) of the WI Statutes for the purpose of

8. Negotiate Sale of City-Owned Property Located at 301 E Main Street, Waupun

9. Negotiate Investment of Public Funds to Acquire Parcel WPN-14-15-99-EA-075-00

OPEN SESSION

Motion Matoushek, second Westphal to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

At 7:26p, motion Kunz, second Matoushek to duly call the meeting adjourned. Motion carried 6-0.