



MINUTES
POLICE & FIRE COMMISSION (PFC) MEETING
Waupun Safety Building – 16 E. Main Street, Waupun
Thursday, January 4, 2024 at 5:00pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 5:03pm by PFC President in the Waupun Safety Building.

ROLL CALL

Present: John Bett (PFC Vice President), Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President)
Interim Chief Jeremy Rasch joined for third (external) applicant interview during closed session and remained in meeting until adjournment.

Member(s) absent (excused): N/A

Guests: N/A

MINUTES FROM PREVIOUS MEETING

Minutes from the December 13, 2023 were presented for approval. Motion to approve minutes as submitted at 5:04pm by J. Bett, B. Buchholz second; all in favor, motion passed.

WPD CHIEF UPDATE

M. Thurmer shared he is coordinating with Kathy Schlieve, City Administrator/Economic Development, the dates/times/locations/approach for the two WPD Chief public forums; likely to occur the end of January. M. Thurmer requested PFC members to be present at both forums if possible. There will be a (required) public notice send out for these sessions; minutes will not be taken. M. Thurmer noted that once the WPD Chief posting is approved by the City Council, it would be posted for seven days; and based on this timing expect for WPD Chief interviews with PFC to be conducted in early February.

Feedback from the recently completed WPD staff meetings has been shared with the Riesling Group who will adapt into interview questions which will be used during the WPD Chief interviews.

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with three (3) qualified applicants for employment for the open Lieutenant position (Third Shift):

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 5:22pm was made by T. Rhodes, J. Bett second; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 8:16pm after motion from J. Bett, B. Buchholz second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

The PFC confirmed Interim Chief Rasch joined the PFC meeting for the interview for the third candidate during closed session.

The PFC recognizes the selection of the Lieutenant is at the discretion of the Chief and therefore PFC interview results are being forwarded to Interim Chief J. Rasch post-meeting.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

Next Commission meeting is to-be-scheduled (the Commission meets quarterly, at minimum).

If necessary, please send any agenda requests to Chief BJ DeMaa or Interim Chief J. Rasch so appropriate preparation(s) can be made.

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ADJOURNMENT

Motion to adjourn meeting at 8:18pm made by J. Bett, B. Buchholz second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary