



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 09, 2024 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Library Director Jaeger, Public Works Director Daane, Recreation Director Kaminski, Finance Director Langenfeld, General Utility Manager Brooks

Management Virtual: City Clerk/Treasurer Hull

Management absent and excused:

Audience in-person: Mark Born, Mike Beer, Jaedon Buchholz, Tony and Kara Nelson

Audience Virtual: Avonelle Booth

PERSONS WISHING TO ADDRESS COUNCIL

1. Mark L. Born- Representative to the Assembly District 37 Candidate - 2024 August Partisan Primary Ballot)

Mark Born appears before the Council to introduce himself as a Candidate for the Assembly District 37 seat on the August 13, 2024, Partisan Primary Election.

Tony and Kara Nelson appear to say thank you to the Mayor and Council for supporting the Correctional Officers during this difficult time.

RESOLUTIONS AND ORDINANCES:

2. Comparisons of Keeping of Chickens Ordinance

At the June 11, 2024, Council meeting, a resident of Waupun appeared before Council requesting an increase in the number of permits for keeping chickens, the number of chickens per household be increased, and consideration of eliminating neighboring residents to approve of the keeping of chickens. Discussions continued at the June 25, 2024, Special Council meeting which Council members made request to survey neighboring communities to obtain similar information to review.

Staff surveyed communities and provided results to Council. Staff also prepared a draft community survey to provide to Waupun residents for their opinion/views on these areas of concern.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

3. Authorize Replacement of Damaged Public Works 2006 Chevrolet Silverado 3500 Flatbed Truck

On June 13, 2024, the 2006 Chevrolet Silverado 3500 Flatbed Truck was in an auto accident in which the City's insurance company provided a total loss evaluation and a settlement amount of \$12,674.75. As this particular vehicle is not on the replacement schedule for this year and fund for a new/replacement vehicle are not budgeted, Staff began searching for a used replacement, only to find they are sold quickly. On July 9, 2024, the Board of Public Works made recommendation to Council to authorize the purchase of a replacement vehicle not to exceed \$30,000.

Motion Siebers, second Kunz to authorize Staff to purchase a replacement vehicle due to the total loss evaluation

of the 2006 Chevrolet Silverado 3500 Flatbed Truck, in the amount not to exceed \$30,000. Motion carried 6-0 on roll call.

4. Award Landscape Contract for 520 McKinley Street Project (New Community Center)

Landscaping quotes for the Community Center building project, located at 520 McKinley Street, were received by Rens Nursery (\$19,204.85) and K&B (\$23,750). On July 9, 2024, the Board of Public Works made recommendation to Council to award the low quote vendor, Rens Nursery.

Motion Ledesma, second Kunz to award the landscaping contract for the Community Center building project, located at 520 McKinley Street, to the low quote vendor, Rens Nursery, in the amount of \$19,204.85. Motion carried 6-0 on roll call.

5. Award Asphalt Contract to Pave Area Around Railroad Tracks on Lincoln St.

The WI Railroad and City are in discussions of sharing the repairs needed on the Lincoln Street crossing. Currently there is a dead ended track and one active where the WI Railroad would replace the bad timbers along the active track and the City would hire and pay for the asphalt contractor expenses. Staff received quotes from Kartechner Brothers (\$10,920) and Northeast Asphalt (\$16,500) for the asphalt repairs. On July 9, 2024, the Board of Public Works made recommendation to award the low quote vendor, Kartechner Brothers.

Motion Siebers, second Ledesma to award the asphalt contract for paving around the railroad tracks on Lincoln Street to the low quote vendor, Kartechner Brothers, in the amount of \$10,920. If the project is not complete by the railroad, such funds shall be rolled over into the 2025 budget. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

6. Designate August Common Council Date and Time due to Partisan Primary

Due to the August 13, 2024, Partisan Primary election held on the same date as the regularly scheduled, monthly Council meeting, the Common Council moved the August 2024 monthly meeting to Monday, August 19, 2024 at 6:00pm.

7. Amend City of Waupun Policy for Participation in Youth-Related Parades and Escorts

At the June 11, 2024, Common Council meeting, City Staff made request of clarity and consistency of the services provided for parades/escorts. A draft revised policy is before the Council for consideration.

Motion Matoushek, second Siebers to accept the amendments and adopt the City of Waupun Policy for Participation in Youth-Related Parades and Escorts. Motion carried 6-0.

CONSENT AGENDA

Motion Matoushek, second Siebers accept the monthly Finance Report and approve the Consent Agenda. Motion carried 6-0 on roll call.

ADJOURNMENT

Motion Kunz, second Ledesma to duly call the meeting adjourned at 6:50pm. Motion carried 6-0.