



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, August 25, 2020 at 5:30 PM

CALL TO ORDER

Mayor called the virtual and teleconference meeting to order at 5:30pm.

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Vossekul, Alderman Kaczmariski, Alderman Mielke, Alderman Matoushek, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, General Utility Manager Brooks, Director of Public Works Daane, Library Director Jaeger, Recreation Director Kaminski, Finance Director Kast, Police Chief Loudon, Fire Chief Demaa, and Utility Finance Director Jeff Stanek. No staff is absent.

Other City Staff present is Sarah Van Buren, Community & Economic Development Coordinator.

No audience in attendance.

Ken Thomas of Daily Citizen is present.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Matoushek, second Vossekul to approve the consent agenda. Motion carried 6-0 on roll call.

ORDINANCES-RESOLUTIONS

2. Ordinance to amend Ch. 6.05(3)(c) entitled Traffic Code-Handicapped Parking Stalls

The Park Accessibility Transition Plan required accessible street parking at Wilcox Park. The handicapped parking stalls will be placed near the paved path, allowing access to the playground and shelter.

Motion Matoushek, second Vossekul to waive the first reading and adopt Ordinance #20-07 to amend Ch.6.05(3)(c) entitled Traffic Code-Handicapped Parking Stalls to install two handicapped parking stalls on S. Watertown Street. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

3. Consideration of 2020 City of Waupun Trick or Treating

Discussion was heard on the celebration of Trick or Treating with concerns of the COVID-19 pandemic. Halloween falls on Saturday, October 31, 2020. Past years, the City held its City wide celebration from 4pm to 6pm with the Downtown Promotions holding trick or treating in the business district from 2pm-4pm.

Motion Vanderkin, second Kaczmariski to approve the 2020 Trick or Treating City Wide Celebration to be held on Saturday, October 31, 2020 from 4pm to 6pm. Motion carried 6-0 on roll call.

4. 2020 West End Tennis Court Resurfacing Quotes

Three quotes were received for resurfacing of West End Tennis Courts: Poblocki Paving \$22,942.00, Frank Armstrong \$21,899.00 (possibly an extra \$5,840), and Valley Sealcoat Inc. \$24,044 (possibly an extra \$1,700).

Motion Matoushek, second Vossekul to award the bid to Poblocki Paving in the amount of \$22,942.00 for 2020 West End Tennis Court Resurfacing. Motion carried 6-0 on roll call.

BUSINESS FOR DISCUSSION-REVIEW

5. COVID-19 Update

As Fond Du Lac County moved back to Phase 1 with the COVID-19 Pandemic, City departments will need to tighten our procedures and facilities. Due to this, the Senior Center will be closed, however will continue outdoor activities; the Library will be closed but will continue curbside service, and Zoom meetings will continue.

6. COVID-19 Financial Update: Removal of Specific Spending Holds

Kast provides and update on 2020 revenues. In review of the City's financial situation, spending holds will be moved on 2020 budget items.

Kaczmariski questions if the funds for police department body cameras are considered. Chief Loudon voices the importance of this but has concerns regarding open records laws as well as the expense and maintenance. Loudon asks for time to review and research this equipment.

7. COVID-19 Funding Overview

Federal government stimulus packages are portioned to each community. The City of Waupun has the maximum Of \$186,000 for reimbursement of eligible expenses related to the COVID-19 pandemic. We are looking into Options that will also aid in ADA projects such as hand air dryers in restrooms.

8. 2021 Budget Workshop

Departments share their proposed 2021 budget items.

CLOSED SESSION

Motion Vossekul, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for Negotiations of Public Owned Property at 520 McKinley Street in TID 6 and Negotiations of Developers Agreement for MVP Site in TID 5. Motion carried 6-0.

OPEN SESSION

Motion Vanderkin, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

Motion Vanderkin, second Vossekul to call the meeting adjourned at 7:33pm. Motion carried.