



**MINUTES**  
**CITY OF WAUPUN BOARD OF PUBLIC WORKS MEETING**  
**201 E Main St**  
**Tuesday, September 08, 2020 at 4:30 PM**

**VIDEO CONFERENCE AND TELECONFERENCE**

**The Waupun Board of Public Works met at 4:30 pm on Tuesday, September 8, 2020, via Zoom**

**CALL TO ORDER**

Chairman Ryan Mielke called the meeting to order at 4:31 PM

**ROLL CALL**

Roll call was taken members present:

Alders—Mike Matoushek, Ryan Mielke (Chair), Bobbie Vossekul

Citizens—Dale Heeringa, Brian Markus, Jessica Mueller, Gregg Zonnefeld

Ex-officio—Mayor Julie Nickel, City Clerk Kathy Schlieve, DPW Director Jeff Daane, Recreation Director Rachel Kaminski

**PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--**

There were no guests for public comment.

**FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS**

Next meeting will be October 6<sup>th</sup> at 4:30 PM. Director Zonnefeld expressed he will be absent for that meeting

**CONSIDERATION - ACTION**

1. Approve minutes of the August 18, 2020 meeting.  
Minutes of the August 18th meeting were presented. Motion (Vossekul/Matoushek) for approval. **MOTION CARRIED (8-0)**
2. Ordinance Amendment - Stop Signs - Church St. / N. Harris Ave. and Maple St. / N. Harris Ave.  
DPW Director Daane presented that additional development in the Tanager Street area is resulting in additional traffic. This will help ensure safety for all residents. Motion (Zonnefeld/Matoushek) to approve the ordinance and forward to the Common Council for action/approval. **MOTION CARRIED (8-0)**
3. Ordinance Amendment - Stop Signs - Newton Ave. / N. Harris Ave and Rock Ave. / N. Harris Ave.  
DPW Director Daane shared the need for stop signs here as well due to additional development in this area. Currently there are yield signs at the north/south intersections. Motion (Matoushek/Markus) to approve the ordinance and forward to the Common Council for action/approval. **MOTION CARRIED (8-0)**
4. Hockey Association Information  
A report from the Waupun Hockey Association was received. DPW Director Daane pointed out that skating hours are supposed to be at 4 hours per week per agreement and are currently at 3.5 hours. The City does a weekly building/maintenance check, and cleanup at the end of the year. The BPW would like to see the agreement honored by getting as close as possible to the 4 hour threshold.
5. Pool Update  
Recreation Director Rachel Kaminski shared attendance data. 2020 was at 60% of last year (9,934), with a daily attendance average of 137 swimmers per day on limited attendees (2019 was 227 per day with no restrictions). YMCA and City of Waupun staff worked well together to make this work as well as they could be. Mayor Nickel expressed appreciation to Rec Director Kaminski for her work in leading and guiding the communication process for our community. Director Mueller has also heard extremely positive feedback

from the community on the work of the Aquatic Center Staff. The paint job from the beginning of the year held up very well.

6. Senior Center Update

Recreation Director Kaminski shared that on August 24th the Senior Center was closed due to Fond du Lac County moving to Phase I with the exception of one-on-one nail care services. Harris Mill Park has been utilized where possible, and curbside pickup is continuing. The status will be reassessed at the end of September with an eye toward what October will look like. Kaminski utilizes their newsletter for communication with the Seniors.

7. Alderman Matoushek expressed thanks to DPW Director Daane and the city crew for emergency work on tree removal following a recent storm.

**ADJOURNMENT**

Motion (Matoushek/Nickel) to adjourn the meeting of the DPW at 4:50PM. **MOTION CARRIED (8-0)**

Respectfully submitted,  
Gregg Zonnefeld  
BPW Clerk