



MINUTES
CITY OF WAUPUN POLICE & FIRE COMMISSION (PFC)
Waupun Safety Building – 16 E. Main Street, Waupun WI
Tuesday, April 25, 2023 at 5:00pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 5:00pm by PFC President in the Waupun Safety Building.

ROLL CALL

Present: John Bett, Bambi Buchholz, Teresa Heidemann, Tara Rhodes, Mike Thurmer, Waupun Fire Department (WFD) Chief BJ DeMaa

Member(s) absent (excused): Bobbi Jo Kunz, Waupun Police Department (WPD) Chief Scott Louden

Guests: N/A

RECOGNITION OF MAYORAL APPOINTMENT AND NOMINATION OF APPOINTMENTS

The following annual Commission Nomination and Appointments were recognized:

- Welcome/Recognition of Mayoral Appointment of Ex-Officio Bobbi Jo Kunz.
- Nomination and motion by J. Bett, second by Tara Rhodes for M. Thurmer as President; all in favor, motion passed.
- Nomination and motion by T. Heidemann, second by B. Buchholz for J. Bett as Vice President; all in favor, motion passed.
- Nomination and motion by T. Heidemann second by J. Bett for T. Rhodes as Secretary; all in favor, motion passed.

Motion at 5:04 by J. Bett, second by B. Buchholz for Commission to meet on quarterly basis with dates to be established due to wanting to align meetings with interview needs of Fire and Police departments; all in favor, motion passed.

MINUTES FROM PREVIOUS MEETINGS

Minutes from the February 15, 2023 meeting were presented for approval. Motion to approve minutes as submitted at 5:05pm by J. Bett (B. Buchholz second; all in favor, motion passed).

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment for open Firefighter positions.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 5:05pm was made by J. Bett, second by B. Buchholz; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 7:32pm after motion from J. Bett, second by T. Heidemann; all in favor, motion passed.

ACTION FROM CLOSED SESSION

Motion at 7:33pm to recommend candidate L. Thomas (current EMR) eligible to move into dual-trained position (addition of firefighter) by J. Bett, second by T. Heidemann; all in favor, motion passed.

Motion at 7:36pm to extend conditional offer to top four candidate(s) A. Wilborn, D. Brock, J. Wojahn and N. Duer was made by J. Bett, second by T. Heidemann; all in favor, motion passed.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

Next Commission meeting is to-be-scheduled (the Commission meets quarterly, at minimum).

If necessary, please send any agenda requests to Chiefs BJ DeMaa or S. Loudon so appropriate preparation(s) can be made.

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ADJOURNMENT

Motion to adjourn meeting at 7:35pm made by T. Rhodes, second by T. Heidemann; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary