Meeting called to order by Chairperson Mayor Bishop at 4:30 p.m.

Roll call taken. Members Present: Chairperson Bishop; Jason Whitford (online); Elton TerBeest; Jeff Daane; Gary DeJager: Mike Matoushek. Staff present: Sue Leahy(online), Grand Valley Inspection; Administrator Schlieve; Attorney Vande Zande
Absent and excused: Jerry Medema

No one from public is present to address the Plan Commission.

Next regularly scheduled meeting of the Plan Commission is April 16, 2025 at 4:30 pm, Waupun City Hall, Council Chambers

Motion Whitford, second Terbeest to approve Minutes from February 19, 2025 Plan Commission Meeting. Carried unanimously.

A CSM is presented to combine both parcels at General Location Being Part of the NW1/4 of the NE1/4, Part of the SW1/4 of the NE1/4, Part of the SE1/4 of the NW1/4 and Part of the NE1/4 of the NW1/4, Section 10, T.13 N, R. 15 E, Town of Chester, Dodge County, Wisconsin as township requires 2 acres to build a house. Motion to approve Terbeest, second Daane. Carried 5 to 1 with Mayor Bishop voting no.

City Administrator Schlieve provides updates on future planning work involving the Plan Commission. First update being Affordable housing projects. This project will look at gaps and what the city needs to do to address the gaps to get to affordability. Whitford expressed concerns with the pace of growth. Schlieve addressed the concern and states Waupun currently does not have conditions for people to start homeownership and that needs to change.

The second update involved Tax Increment District. Right now, Waupun has a narrow window of opportunity and the city is recommending closing a TID early to create and amened a new TID by September in order for Waupun to grow.

Motion Matoushek, second by DeJager to adjourn the meeting at 5pm. Carried unanimously.

Minutes Submitted by Kelsy VandeStreek, Public Works and Planning Coordinator, City of Waupun