
Waupun Recreation Board
Minutes of Meeting
Monday, June 24, 2019

The Waupun Recreation Board met on Monday, June 24, 2019 at 6:00pm at the Waupun Senior Center, located at 301 E. Main Street, Waupun.

Call to Order

Roll Call

Members present: Beth Lienhard, Bobbie Vossekuil, Larry Sullivan, Amy Ewerdt, Randy Armga

Member Absent: Jan Harmsen was excused, Mike Matoushek

Others present: Jake Van Den Berg, Julie Nickel, Liz Patrykus, Jeff Daane, Kathy Schlieve, Rachel Kaminski

1. Persons Wishing to Address the Board - None
2. Approval of the Monday, May 20, 2019 Meeting Minutes- Motion by Vossekuil, second by Lienhard
3. Discussion Items

Recreation Facility Usage Policy and Fees

- a. Reviewed the cost and usage of recreation facilities. Currently there is no policy in place to refer to. Tax payers currently paying for the usage and repairs. Schlieve passed around policies from different cities that do have policies in use. Christian School will be using the ball diamonds for their teams starting in 2021, so we will need to take that in to consideration as well. The ball teams need to consider their part of the costs in maintaining fields. Diamonds are repaired or maintained under warranty but those are to an end. So now it's time to come up with a plan to replace those warranties with softball, baseball, Little League, etc. for all facilities. A contact person will be used to setup the schedule and keep who has access at what time for games. Could look at something similar to what the hockey association has in place with the city. Hockey association maintains their own equipment that does not come to the city. Hockey has usage time from September to April and staffing is on them along with cleaning. Schlieve is willing to do a first draft and present to the board so we can get some of idea of what we should be considering.

2020 Recreation Budget Priorities

- b. Proposed 2020 capital improvements of pool painting and park repairs. The wish list of what we want vs what needs to be done as a priority. There needs to be thought of pool painting vs plastering cost is significant but the years of wear is longer. Shaler Park needs entry to also accommodate wheelchairs, adding a swale to take care of run off and flooding on path were suggested by Daane. Refer to the 5 year park plans that Daane has come up with so we have some idea of what we need to list as priorities. Next meeting we need to come up with 3 top priorities from the comprehensive plan to execute and locate related grant funding.

Bean Bag Toss Board Rental Policy and Fees

- c. Lions club donated 20 sets.40 boards total with 160 bean bags. Daane was approached about renting them out to public. Currently used by the Park Program and the rest stored at city garage. We need to setup a fee for rental for usage and or damage a check in and out list needs to be done. Kaminski will take care of check in and out. Kaminski will number the sets so we can track them. Security deposit and usage fee, when they are returned they will be checked in and deposit will be given back. Kaminski will come up with form/policy for next meeting to review.
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4. Updates

- a. Jacob Van Den Berg –YMCA of Dodge County, Pool Update-Wojahn family swim was best it has been with high attendance. June report shows that the count was down due to weather, but looking better for next week with the weather getting better. Senior discount was during the week for water aerobics and swim lessons. The weekend was not even thought about for senior discount since that usage was not high or those that had season passes. This will be looked at next year to continue the senior discount along with a military discount. Music has been playing but using a small speaker, however, not really requested to be played. Will look at maybe a different system for next year. The big speaker is designed for emergency paging purposes. Season pass sales are down due the June weather decline. Van Den berg looking to try a special to get those passes up starting in July. EX: Try selling season passes SPECIAL price starting after the 4th of July for a week. Start of July 8th thru the 13th \$75.00 for family, \$30.00. Kaminski will check with Schlieve to see if we can just go ahead with this or if we need to take some other action. If we are good to move forward Kaminski will contact Van Den Berg and he will promote.

- b. Rachel Kaminski – City of Waupun, Recreation Update- May Senior center attendance numbers would have been higher. Kaminski had to cancel two fitness classes due to scheduling conflicts. July newsletter will be here soon. July highlights at the Senior Center are Timber Rattler game and movie afternoon. Rachel will be slowing things down to prepare for her maternity leave. July newsletter will have a fifth fitness class survey in it to determine what type of class the seniors want. Kaminski will also be attending a training to learn more about a fifth fitness class. Park Program staffing is great they are doing very well, good communications with leaders and Rachel. Kid count 15/16 per day even in bad weather. Last Friday had bike rodeo 88 kids showed up biggest ever show up. Police had more donations than ever this year which went over well. Next year to build on that number. Big Event for Park Program this week is Marsh Haven Earth Camp. Park Program will be closed the week of the 4th of July. Pool concession stand will remain the same on food and prices increased a little to cover the cost has not been a complaint issue. A pizza oven was donated to the recreation department, so they will start to sell whole pizzas in the pool concession stand.

5. Future Meetings/Gatherings of the Waupun Recreation Board

- a. Monday, July 22, 2019 at 6:00pm at the Waupun Senior Center

6. Adjournment- Motion by Lienhard, second by Ewerdt

Submitted by Rachel Kaminski, Recreation Program Director