

Waupun Board of Public Works  
Minutes of Regular Meeting **December 11, 2018**  
*Approved January 8, 2019*

The Waupun Board of Public Works met in regular session on Tuesday, December 11, 2018, in the Common Council Chambers at the Waupun City Hall located at 201 E. Main Street, Waupun.

Kaczmarski calls the meeting to order at 4:30pm.

Members present at roll call are Chairman/Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, Public Works Director Daane, City Clerk Hull, and Deputy Police Chief Rasch. No members are absent.

Other City Staff in attendance: Mayor Nickel and Administrator Schlieve.

Audience in attendance is Eric Kostecki of WPPI.

No members of the audience appear before the Board for public comment.

Motion Rasch, second by Matoushek to approve the minutes from the November 13, 2018 meeting of the Board of Public Works. Motion carried 6-0.

Daane provides a resolution which provides for the City's commitment and support for cost effective measures for City facilities with energy efficient programs developed by Waupun Utilities and WPPI Energy. To create a City wide energy management policy, the City must make a commitment toward initiatives that save energy over a long period of time. The resolution provides that the City will set a goal to curb use of electricity in City facilities by 5% from the levels measured in 2018 with in three years of the resolution adoption. Daane feels this is obtainable.

Motion Hull, second Matoushek to recommend to the Common Council to approve the Resolution Implementing Municipal Wide Energy Management Policy. Motion carried 6-0.

Daane comments that agenda items Authorization to proceed with LED Lighting Upgrade to the City Hall, Museum City Garage, Library, Safety Building, and Community Center and the LED Lighting Proposal are tabled as this will be put to bid.

The City received a \$950,040 grant from the 2018-2022 Surface Transportation Program (STP) with the Department of Transportation for the S. Madison Street Project (Doty Street to E Lincoln St.). It is uncertain when the funds will be available (possibly 1-2 years). Due to accepting this grant, the Madison Street Construction project will go from the bridge on N. Madison Street through the intersection of Lincoln Street in 2019.

With the grant award and the budget approved for 2019, Daane met with Utilities to review the 5 year street plan to see what other projects could be completed as some of the grant money was budgeted for. In 2020, Brandon Street (Main Street to Fern Street) and N. Madison Street (Monroe to City limits) were budgeted. Daane recommends bumping these two projects up for the mill and overlay to 2019 instead of 2020. Madison Street (would now be from the bridge as Monroe would be done during the reconstruction).

---

---

Motion Rasch, second Mielke to approve revising the 5 year street plan to provide the mill and overlay for N. Madison Street (from the bridge to Edgewood Drive and Brandon Street (From Main Street to Fern Street) for 2019 instead of 2020. Motion carried.

Ordinance to amend Chapter 6.07 entitled Traffic Code is recommended for revision due to the Madison Street Construction. As Madison Street is getting a new paved surface, this would be a time to review if the street should be designated as Class B highway instead of a heavy traffic route. If the change were to happen, the road would then match up with N. Madison Street as a Class B highway. Truck traffic would then go down Libby or Industrial Park as heavy traffic routes.

Motion Matoushek, second Rasch to recommend to the Common Council to adopt Ordinance to amend Chapter 6.07 entitled Traffic Code to provide S. Madison Street as a Class B Highway route and Industrial Drive and Libby Street as Heavy Traffic routes. Motion carried 6-0

Motion Matoushek, second Rasch to adjourn the meeting of the Board of Public Works at 4:48pm. Motion carried 6-0.

Angela Hull, Clerk