



**MINUTES**  
**POLICE & FIRE COMMISSION (PFC) MEETING**  
Waupun Safety Building – 16 E. Main Street, Waupun  
Thursday, January 18, 2024 at 4:30pm

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*

**CALL TO ORDER**

Meeting convened at 4:31pm by PFC President in the Waupun Safety Building.

**ROLL CALL**

Present: John Bett (PFC Vice President), Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Interim Police Chief Jeremy Rasch, Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President)

Member(s) absent (excused): N/A

Guests: N/A

**MINUTES FROM PREVIOUS MEETING**

Minutes from the January 4, 2024 were presented for approval. Motion to approve minutes as submitted at 4:32pm by J. Bett, B. Buchholz second; all in favor, motion passed.

**CLOSED SESSION**

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with two (2) qualified applicants for employment for the open Patrol Officer position.

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Motion to go into Closed Session at 4:34pm was made by T. Rhodes, T. Heidemann second; all in favor, motion passed.

**OPEN SESSION**

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:06pm after motion from J. Bett, T. Heidemann second; all in favor, motion passed.

**ACTION FROM CLOSED SESSION**

Motion at 6:06pm to extend conditional offer to candidate E. Effert and place candidate L. Nordskog on eligibility list was made by T. Rhodes, B. Buchholz second; all in favor, motion passed.

**FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION**

City of Waupun Police Chief Forums are scheduled for January 23 at 1pm and January 24 at 6pm and will be held at the Senior Citizens Center. The community is invited to attend to meet the police chief candidate(s) and to provide feedback to the PFC on the hiring process as it pertains to the public safety needs of the community. PFC members are encouraged to attend both sessions.

Next Commission meeting is to-be-scheduled (the Commission meets quarterly, at minimum).

If necessary, please send any agenda requests to Chief BJ DeMaa or Interim Chief J. Rasch so appropriate preparation(s) can be made.

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**ADJOURNMENT**

Motion to adjourn meeting at 6:17pm made by J. Bett, T. Heidemann second; all in favor, motion passed.

Respectfully submitted,  
Tara Rhodes, Secretary