



MINUTES
CITY OF WAUPUN COMMITTEE OF THE
WHOLE
Waupun City Hall – 201 E. Main Street,
Waupun WI
Tuesday, August 27, 2024 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmariski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Council Absent and Excused: None

Management in-person: Attorney VandeZande, City Clerk Hull, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Library Director Jaeger, Public Works Director Daane, Finance Director Langenfeld, General Utility Manager Brooks

Management Absent: Recreation Director Kaminski

Audience in-person: Mike Beer, Jaedon Buchholz

Audience Virtual: Jason Whitford

CONSIDERATION - ACTION

1. Certified Survey Map for 1001 E Main Street, Waupun

Motion Matoushek, second Kunz to approve the Certified Survey Map for 1001 E Main Street, Waupun. Motion carried 6-0 on roll call.

2. Replacement or Repair of Aquatic Center Heater

Discussion is heard of a replacement heater for the aquatic center as it failed to function at the end of season. Thoughts of repair or replacement. Neuman Pools provides a quote of approximately \$90,000 for replacement. Council would like to see additional quotes and public works board review.

Motion Siebers, second Matoushek to reserve up to \$89,000 in the 2025 budget for replacement of a pool heater and the Board of Public Works to return a recommendation to Council. Motion carried 6-0 on roll call.

3. Quote for Slope Mower

Motion Matoushek, second Kunz to approve the purchase of a slope mower from Waldschmidt's Town & Country in an amount not to exceed \$20,649 and to direct staff to make necessary budget amendments, moving the purchase from the planned 2025 to the current 2024 capital budget. Motion carried 6-0 on roll call.

4. Purchase of Interior Donor and Wall Signage for Waupun Senior/Community Center

Motion Kunz, second Matoushek to approve the purchase of interior signage from Signarama in an amount not to exceed \$12,000. Motion carried 6-0 on roll call.

5. Purchase of Exterior Wayfaring Signage for Waupun Senior/Community Center

Motion Matoushek, second Kunz to approve the purchase of exterior wayfaring signage from Signarama in an amount not to exceed \$6,000. Motion carried 6-0 on roll call.

6. Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Siebers, second Ledesma to approve the License and Permit Applications and monthly expenses. Motion carried 6-0 on roll call.

DISCUSSION-INFORMATIONAL

7. 2025 Budget Review

The draft 2025 Budget proposal is reviewed.

ORDINANCES

8. Keeping of Chickens Ordinance (First Reading)

Motion Ledesma, Kunz to accept the first reading of the Keeping of Chickens ordinance amendments. Motion carried 6-0 on roll call.

9. Ordinance to amend Ch. 11.02 Peddlers, Solicitors, and Transient Merchants and create 11.025 Mobile Food Vehicle Vendors (First Reading)

Part of the permitting process will be fire inspections.

Motion Matoushek, second Kunz to accept the first reading of the amendments to the peddlers, solicitors, and transient merchants and the creation of food vehicle vendors ordinance. Motion carried 6-0 on roll call.

10. Vacant Building Registration and Maintenance Ordinance (Discussion only)

The City has vacant buildings that are inadequately maintained. Staff provide ordinances from other communities that address these same concerns, for review and consideration.

11. Ordinance Pipeline

Council reviews outstanding ordinances.

CLOSED SESSION

At 6:24p, motion Matoushek, second Kunz to adjourn in closed session under Section 19.85 (1) (e) of the WI

Statutes for the purpose of Negotiation to Invest Public Funds for Land Purchase to Expand Waupun Industrial Park. Motion carried 6-0.

RECONVENE TO OPEN SESSION (Section 19.85(2) of the WI Statutes)

At 6:43pm, motion Ledesma, second Kunz to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action was taken.

ADJOURNMENT

At 6:44p, motion Kunz, second Ledesma to adjourn the meeting. Motion carried 6-0.