



M I N U T E S
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 14, 2023 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Matoushek, Alderman Siebers, Alderman Kunz

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Director of Public Works Daane, Police Chief Louden, Fire Chief Demaa, Finance Director Langenfeld, General Utility Manager Brooks, Library Director Jaeger, Recreation Director Kaminski

Management absent and excused: Utility Finance Director Stanek

Audience in-person: Sam Kaufman, Kyle Clark, Zak Dickhut, Jeff Berry, Tom Pluim, Roland Yohn, Glenda & Emma Yohn, Bryan Yohn, Lance & Mindi Bresser, Wally Beekman, Jaedon Buchholz

Audience virtually: Addison Lathers

PUBLIC HEARING - NONE

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

Recognition of Years of Service with the Waupun Fire Department - Roland Yohn

Roland Yohn was recognized for his 37 years of service with the Waupun Fire Department as Firefighter, squad driver, and Assistant Chief for Country department.

Fond du Lac County Executive Sam Kaufman - Update on County Proceedings

Executive Kaufman provided updates to County proceedings to include employee benefits and budget/financials.

At 6:15p, Chief Demaa is excused from the meeting.

Waupun Historical Society Zak Dickhut - Update on Historical Society Proceedings

Zak Dickhut provided updates to Historical Society proceedings.

RESOLUTIONS AND ORDINANCES:

Resolution Authorizing the Director of Public Works to Serve as the City's Authorized Representative with Regards to actions pertaining to application and administration of an Urban Non-Point Source (UNPS) Planning Grant Application

The Urban Non-Point Source (UNPS) Planning Grant application will request funds to expand the stormwater quality master plan by identifying up to 30 potential BMP locations to achieve higher TSS and TP reductions on the South Branch Rock River reach. Director Daane provides a resolution to continue to find potential locations for future storm water BMP's for consideration.

Motion Matoushek, second Siebers to approve Resolution 03-14-23-01 Authorizing the Director of Public Works to Serve as the City's Authorized Representative with Regards to actions pertaining to application and administration of an Urban Non-Point Source (UNPS) Planning Grant Application. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

2022 Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits
(Board of Public Works 3-14-23)

Annually the city is required to submit an MS4 report in accordance with our MS4 permit issued under WI Statute NR 216.025. Under this legislation, the City is one of roughly 256 municipalities listed as a federally designated urbanized area with a population exceeding 10,000 as of the latest decennial census. MS4 permits are effective for a period of up to five years and must be updated and reissued at that time. The City of Waupun's 2022 MS4 report is reviewed by Council.

Notice of Award for Wilson & Shaler Drive Extension Project City of Waupun *(Board of Public Works 3-14-23)*

Four bids we received for the extension of Wilson and Shaler Drive: Wondra Construction Inc \$1,657,831.73; Kruczek Construction Inc \$1,677,777.77; Kopplin & Kinas Co Inc \$1,746,706.80; Woleske Construction Company Inc \$1,852,607.70.

Motion Kaczmariski second Kunz to award Wondra Construction for the Wilson & Shaler Drive Extension Project in the base bid amount of \$1,657,831.73. Motion carried 6-0 on roll call.

Leaf Collection and Street Sweeping Water Quality Assessment Agreement *(Board of Public Works 3-14-23)*

Motion Kaczmariski, second Westphal to approve Leaf Collection and Street Sweeping Water Quality Assessment Agreement with MSA Professional Services, Inc. for \$15,000. Motion carried 6-0 on roll call.

Replacement of Shaler Park Water Fountain *(Board of Public Works 3-14-23)*

The fountain located in the Mill Pond which was donated in 2006 has been deteriorating. The City has been working with the Community Fund group on replacement of the fountain. Quotes received from Pumpstation Professionals \$18,585.46; Aquatic Biologist Inc. \$19,727.60; WI Lake and Pond Resource LLC \$20,476.54 (1 of 2 quotes), WI Lake and Pond Resource LLC \$20,802.02 (2 of 2 quotes).

Suggested for the City to purchase the fountain and be reimbursed by the Community fund.

Motion Westphal, second Matoushek to accept the quote from Pumpstation Professionals for Municipal Well and Pump in the amount of \$18,585.46 for the purchase of a fountain to be installed in Shaler Mill Pond, contingent upon reimbursement by the Community Fund Group. Motion carried 6-0 on roll call.

CONSIDERATION – ACTION

Offer to purchase vacant tax parcels 010-1315-0543-014 and 010-1315-0543-015 in Town of Chester, Dodge County

Offer to purchase 14 acres in Town of Chester, located across the Waupun Utilities, for future for \$175,000.

Motion Westphal, second Siebers to approve the offer to purchase tax parcels 010-1315-0543-014 and 010-1315-0543-015 in Town of Chester, Dodge County, for future use. Motion carried 6-0 on roll call.

WIDOT FFY24 STP Local Grant Request for Wilcox Street

Motion Matoushek, second Kunz to approve grant application for WisDOT FFY24 STP-Local grant application for improvements to Wilcox Street. If awarded, a local match requirement of \$68,541 will be committed from the Capital Improvement Budget. Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

No comments are heard.

CONSENT AGENDA

Motion Matoushek, second Siebers to accept the consent agenda. Motion carried 6-0 on roll call.

ADJOURNMENT

At 7:15pm, Motion Kunz, second Matoushek to call the meeting adjourned. Motion carried 6-0.