



**MINUTES**  
**CITY OF WAUPUN BOARD OF PUBLIC WORKS**  
Waupun City Hall – 201 E. Main Street, Waupun WI  
Tuesday, February 11, 2020 at 4:30 PM

**CALL TO ORDER**

Chairman Mielke called the meeting of the Board of Public Works to Order at 4:30pm.

**ROLL CALL**

Board members present on roll call are Chairman Mielke, Alderman Matoushek, Alderman Vossekui, Lt. Pfalzgraf, Chief Rasch, Public Works Director Daane, and City Clerk Hull. No members absent.

Common Council members in attendance are Mayor Nickel.

City Staff present is Administrator Kathy Schlieve.

No members in the audience are present.

**PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS**

No member of the public appeared before the Board.

**FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS**

The next regularly scheduled meeting of the Board of Public Works is March 10, 2020 at 4:30pm in the City Hall Council Chambers, if needed.

**CLOSED SESSION**

Motion Matoushek, second Vossekui to adjourn in closed session under Section 19.85(1) (e) of the WI Statutes for land acquisition consideration for Monroe Street pond. Motion carried 6-0.

**OPEN SESSION**

Motion Vossekui, second Pfalzgraf to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

**ACTION FROM CLOSED SESSION**

No action was taken.

**CONSIDERATION - ACTION**

**2. Approve minutes of the January 14, 2020 meeting.**

Motion Daane, second Vossekui to approve the minutes of the January 14, 2020 meeting. Motion carried 6-0.

**3. Approve Spring yard waste pickup dates. (April 13 - May 3, 2020)**

Motion Matoushek, second Vossekui to approve spring yard waste pickup dates of April 13 - May 3, 2020. Motion carried 6-0.

**4. Zero Turn Riding Tractor Bid Results**

Motion Hull, second Matoushek to approve the bid from Toro for a zero turn riding tractor in the amount of \$50,469. Motion carried 6-0 on roll call.

**5. Monroe Street Pond Project - Soil Boring RFP Results**

Bid results for Monroe Street Pond Soil Boring were received from Giles Engineering Associates (\$3,342.50), Intertek PSI (\$3,975.00), Soils & Engineering Services (\$4,080.00), and Nummelin Testing Services (\$4,325.00).

Motion to approve the Giles Engineering Associates bid for Monroe Street Pond Soil Boring in the amount of \$3,342.50, contingent upon staff's ability to negotiate successful land acquisition to accommodate the pond and to obtain additional DNR grant funds to support the larger pond requirement as outlined. Motion carried 6-0 on roll call.

**6. Waupun Dam Bypass Concept Design Proposal- MSA - \$11,000**

Due to flooding issues surrounding the dam, Daane is looking for a future bypass in that area. MSA will provide a Initial study and conceptual design for the amount of \$11,000. Daane spoke with the DNR and they will be contacting all the communities in our area to see how they are coping with the flooding and their dams.

Motion Matoushek, second Vossekuil to approve \$11,000 to MSA for a Waupun Dam Bypass Concept Design. Motion carried 6-0 on roll call.

**ADJOURNMENT**

Motion Matoushek, Pfalzgraf second to duly call the meeting adjourned at 5:06pm. Motion carried 6-0.

Angie Hull, Clerk