



**MINUTES**  
**CITY OF WAUPUN BOARD OF PUBLIC WORKS**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, November 12, 2019 at 4:30 PM**

**CALL TO ORDER**

Chairman Mielke called the meeting of the Board of Public Works to Order at 4:30pm.

**ROLL CALL**

Board members present on roll call are Chairman Mielke, Alderman Matoushek, Alderman Vossekul, Deputy Chief Rasch, Public Works Director Daane, and City Clerk Hull. No members are absent.

Common Council members in attendance are Mayor Nickel.

No City Staff is present.

No members in the audience are present.

**PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS**

No member of the public appeared before the Board.

**FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS**

The next regularly scheduled meeting of the Board of Public Works is December 10, 2019 at 430pm in the City Hall Council Chambers, if needed.

**CONSIDERATION - ACTION**

**1. Approve minutes of the October 8, 2019 meeting.**

Motion Rasch, second Matoushek to approve the October 8, 2019 minutes of the Board of Public Works.  
Motion carried 6-0.

**2. No Parking Stall Request at Waupun Memorial Hospital. Stall is located just west of the hospital driveway on the north side of W. Brown St.**

Daane was contacted by Waupun Memorial Staff requesting to eliminate the compact car parking space and replace with no parking due to visibility safety issues.

Motion Rasch, second Vossekul to authorize the elimination of the compact parking space, located in the Waupun Memorial Hospital parking lot, and replace with a no parking sign. Motion carried 6-0 on roll call.

**3. Resolution - DNR Grant for ADA Canoe/Kayak launch.**

Due to the Recreation Board favoring a canoe/kayak launch, Daane is applying for a DNR grant which requires a resolution authorizing Daane to act on behalf of the City and submit an application for possible grant consideration.

Motion Matoushek, second Rasch to recommend to the Common Council to approve the resolution to authorize Daane to submit an application for an ADA Canoe/Kayak Launch at Shaler Park. Motion carried 6-0 on roll call.

**4. Ordinance Amendment - to delete Christian Home Loading Zone designation.**

Ch. 6.05(3)(n) entitled Traffic Code-Parking Limitations provides "Christian Home Loading Zone. An area of not more than 30 feet along the north side of Grandview Ave., extending 15 feet easterly and 15 feet westerly from the centerline of the sidewalk leading from the Christian Home for the Aged to Grandview

Ave., shall be designated as a "Loading Zone" and no parking shall be permitted in such area except for the sole purpose of permitting persons residing at or visiting the Christian Home for the Aged to exit from or enter into motor vehicles". As the Christian Home has relocated, there is no need for this loading zone and Daane requests to update the ordinance by eliminating this language.

Motion Rasch, second Vossekul to recommend the Common Council adopt the ordinance to amend Ch. 6.05(3)(n) entitled Traffic Code-Parking Limitations to eliminate (n) Christian Home Loading Zone. Motion carried 6-0 on roll call.

**5. Set fees for contractors using compost site for City residents.**

Daane requests to charge an annual fee to contractors for dumping at the compost site to aid in the departments time and expense in clearing the debris. N. Fond Du Lac charges a \$300 annual fee and Daane wishes to do the same.

Motion Vossekul, second Matoushek to authorize a \$300 annual fee to contractors for dumping at the City Garage compost site. Motion carried 6-0 on roll call.

**6. Review 2019 Street Ratings.**

Daane provide the 2019 street ratings for review.

**7. Grant Funding Opportunities:**

Daane informs the Board of the grants he is applying for:

LRIP - Gateway Dr. from Main (mill & overlay) (2020)

LRIP - Newton Ave. & Rock Ave. reconstruction (2021)

MLS - Shaler Dr. & Baybarry Ln – construction

DNR - ADA Canoe / Kayak launch at Shaler Park

**ADJOURNMENT**

Motion Vossekul, second Rasch to duly call the meeting adjourned at 4:50pm.