



**MINUTES**  
**CITY OF WAUPUN**  
**Special Police & Fire Commission (PFC) Meeting**  
**Waupun Safety Building – 16 E. Main Street, Waupun**  
**Monday, June 24, 2024 at 5:00pm**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*

**CALL TO ORDER**

Meeting convened at 5:04pm by PFC President.

**ROLL CALL**

Present: Bambi Buchholz (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President), WPD Chief Jeremy Rasch  
Member(s) absent (excused): John Bett (PFC Vice President), Teresa Heidemann (PFC Citizen), WFD Chief BJ DeMaa  
Guests: N/A

**CLOSED SESSION**

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open Patrol Officer, EMR and Firefighter vacancies.

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Motion to go into Closed Session at 5:05pm was made by B. Buchholz, B. Kunz second; all in favor, motion passed.

**OPEN SESSION**

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 7:56pm after motion from T. Rhodes, B. Buchholz second; all in favor, motion passed.

**ACTION FROM CLOSED SESSION**

The PFC completed 3 of 4 interviews for 2<sup>nd</sup> shift Patrol Lieutenant; with the final interview scheduled to occur at next meeting (6/27); the same Commissioners will be present. The firefighter and EMR interview was rescheduled to next meeting (6/27).

No motion from closed session.

**FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION**

The next Commission meeting scheduled for June 27<sup>th</sup> at 5:00pm in the Waupun Safety Building. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

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**ADJOURNMENT**

Motion at 7:58pm to adjourn meeting made by B. Buchholz, T. Rhodes second; all in favor, motion passed.

Respectfully submitted,  
Tara Rhodes, Secretary