

**Minutes of the Waupun Public Library Board Meeting
Wednesday, June 21, 2023**

The Waupun Public Library Board meeting was called to order by Bev Martens, President, at 4:30 p.m. on Wednesday, June 21, 2023. Present were, Siebers, Schultz, Rohrer, Garcia, and Jaeger. Sullivan and Hintze present via Zoom. Gehl absent. Beer arrived later with meeting in progress.

ARTICLE I: Motion by Siebers, supported by Schultz, to accept the minutes of May 17, 2023 meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 56,532 items through the end of May, up 13.9%.
- b. 22,204 people visited the library through the end of May, up 34%.
- c. Program attendance up 156.9%
- d. Meeting room use up 216.3%

ARTICLE IV: Budget. Reviewed current budget with no concerns noted.

ARTICLE V:

- a. Motion by Rohrer, supported by Schultz, to pay May 2023 bills. Motion carried 6-0 on roll call.

ARTICLE VI: Evaluation Committee Report will be presented in Closed Session.

ARTICLE VII: Librarians' Report.

- a. Registration for the Summer Reading Program started June 5th. On June 8th staff joined a Kick-off Party with Waupun Parks and Rec at West End Park.
- b. There has been a great deal of shifting of materials in order to make room for additions to library inventory.
 1. Adult audiobooks to 2nd floor.
 2. Adult DVDs and Juvenile DVDs to area where audiobooks were located.
 3. Wonderbooks to where Juvenile DVDs were located.
- c. The library received a grant of \$5,000 from the Nelson G. and Vera C. Hicks Charitable Foundation. These funds are used for the annual Summer Reading Program and to enhance the youth area of our library.
- d. Upcoming Business Programs:
 1. Fox Computer and Networking/June 27 @ 6:00pm
 2. Panel discussion with SIA Insurance, Baymont by Wyndham, Waupun Food Pantry and Imagine That! Art Studio/ July 18, @6:00pm

e. Thirty three people attended both Carol Shirk's Container Gardening program, and the History of Horicon Marsh program.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Schultz and Siebers were appointed to the Budget Committee.

b. Donation and Gifts Policy was reviewed with no action required.

c. Motion by Siebers, supported by Rohrer, to adjourn into Closed Session under 19.85 (1) (c) of the Wisconsin Statutes for: (c) Considering employment, promotion, compensation of performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously.

d. Motion by Martens, supported by Hintze, to reconvene into Open Session under Section 19.85 (2) of the Wisconsin Statutes. Motion carried unanimously.

e. Motion by Siebers, supported by Sullivan, to accept Jaeger's 2023 Goals as presented. Motion carried unanimously.

f. Motion by Schultz, supported by Hintze, to accept Jaeger's 2022 Evaluation as presented, which makes him eligible for the 2023 mid-year step increase. Motion carried unanimously. The Board is grateful to Bret for the time and effort invested in keeping Waupun Public Library going strong.

ARTICLE X: Motion by Siebers, supported by Rohrer, to adjourn at 5:00 p.m. Motion carried.

*Next tentative meeting: Wednesday, July 19, 2023 at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj