



MINUTES
CITY OF WAUPUN AMENDED – SPECIAL BUSINESS
IMPROVEMENT DISTRICT MEETING
Zoom
Wednesday, December 9, 2020 at 7:00 AM

Committee Members Present:

Krista Bishop (left at 7:51 a.m.)
Kate Bresser
Gary DeJager
Jan Harmsen
Jonathan Leonard
Rich Matravers (left at 7:24 a.m.)
Teresa Ruch (arrived at 7:04 a.m.)

Committee Members Absent:

Austin Armga
Jodi Mallas
Tyler Schulz

Staff Present:

Kathy Schlieve Administrator
Sarah Van Buren Community & Economic Development Coordinator

Waupun Area Chamber of Commerce:

Casey Koehler (arrived at 7:08 am) Executive Director

Guest:

B.J. DeMaa Fire Chief, Waupun Fire Department
Errin Welty Wisconsin Main Street Program

CALL TO ORDER:

Chair Bishop called the meeting to order at 7:01 a.m.

ROLL CALL OF BOARD MEMBERS:

Roll call and quorum determined.

PUBLIC COMMENT:

None.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

1. Approval of Agenda/Motion to Deviate

A motion to approve the agenda was made by Ms. Harmsen and seconded by Mr. Matravers, passing unanimously.

2. Approval of November 11, 2020 Minutes

A motion to approve the November 11, 2020 minutes was made by Mr. DeJager and seconded by Mr. Leonard, passing unanimously.

3. Approval of November 2020 Financial Statement

A motion to approve the November 2020 financial statement was made by Mr. Matravers and seconded by Ms. Bresser, passing unanimously.

PRIOR OUTSTANDING APPLICATIONS:

4. Kate Bresser – Gysbers Jewelry (305 E. Main St.)

Ms. Bresser provided an updated on her building expansion project and a couple of small items need to be completed before the project is done. Though Ms. Bresser is confident the project will be done by the December 23rd deadline, Ms. Van Buren recommended the group consider another extension since the board

will not meet again prior to the deadline to be on the safe side.

A motion to extend the project to January 13, 2021 to allow for completion was made by Mr. DeJager and seconded by Ms. Harmsen, passing unanimously.

DISCUSSION ITEMS:

5. Wisconsin Main Street Program Informational Session

Ms. Schlieve provided background on Waupun's Connect Community status and the work that is being done to bring more awareness as to why can Waupun do to get to a Main Street status. Errin Welty, from the Wisconsin Main Street program was introduced to provide an overview of the program.

Discussion among the Board members was positive regarding the merits of belonging to the program and expressed their desire to apply. Administrator Schlieve recommended a small group be formed to assist with this effort. Mr. DeJager, Mr. Leonard, and Ms. Ruch volunteered to be a part of that group with Ms. Koehler and Ms. Van Buren.

A motion to have staff proceed with gathering information and applying to become a Main Street community was made by Ms. Harmsen and seconded by Mr. DeJager, passing unanimously.

ADVANCED PLANNING:

6. Potential Agenda Items

- Grant Requests, if any
- Main Street Update

7. Date of Next Scheduled Meeting

The next meeting is scheduled for January 13, 2021 at 7:00 a.m.

ADJOURNMENT

The motion to adjourn was made by Mr. DeJager and seconded by Ms. Bresser passing unanimously. The meeting adjourned at 8:01 a.m.