

**Minutes of the Waupun Public Library Board Meeting  
Wednesday, August 17, 2022**

The Waupun Public Library Board was called to order by Beverly Martens, President, at 4:30 p.m. on Wednesday, August 17, 2022. Present were, Gehl, Schultz, Sullivan, Rohrer, Garcia, and Jaeger. Hintze and Siebers present per Zoom.

ARTICLE I: Motion by Schultz, supported by Sullivan, to accept the minutes of the July 20, 2022 meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 73,974 items through the end of July.
- b. Drive-thru window service: handled 616 transactions through the end of July.

ARTICLE IV: Current budget reviewed with no concerns noted.

ARTICLE V:

- a. Motion by Hintz, supported by Siebers, to pay August bills. Motion carried 7-0 on roll call.

ARTICLE VI: Budget Committee recommendation presented under New Business.

ARTICLE VII: Librarians' Report.

- a. Interior Signage: Two mockups of the second floor signage from Warrior Innovation were received in order to confirm colors before they start production of all signs.
- b. Paintworx has completed the re-staining of the front stone lettering.
- c. This year's Summer Reading Program resulted in 319 kids signing up, and a total of 19,140 minutes of reading were reported.
- d. Interns finished converting some second floor periodical shelving into regular book shelving for the growing fiction section.
- e. Weekly storytimes will resume starting Wednesday, September 7. They will be held on most Wednesdays at 11 a.m. through December 21.
- f. Steve Procise Memorial donation of \$300 has been received.
- g. Fond du Lac County Librarians will be meeting at the Waupun Library August 18.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Motion by Sullivan, supported by Rohrer, to accept the Waupun Public Library Laminating Policy as presented. Motion carried 7-0 on roll call. Good work, Pam.

b. Motion by Siebers, supported by Sullivan, to accept the Budget Committee's recommended 2023 Municipal Budget Appropriation Request of \$516,792 to be forwarded to the City, acknowledging there will be changes in health insurance and possibly other numbers which would require revisiting the line items once those numbers are confirmed. Motion carried 7-0 on roll call.

ARTICLE X: Motion by Sullivan, supported by Hintze, to adjourn at 5:00 p.m. Motion carried.

\*Next tentative meeting: Wednesday, September 21, 2022 at 4:30 p.m.

SANDRA ROHRER Secretary  
SR/bkj