

**OPEN SESSION MINUTES**  
**CITY OF WAUPUN ECONOMIC DEVELOPMENT COMMITTEE**  
**Waupun City Hall (201 E Main Street, Waupun, WI) or Zoom**  
**Tuesday, December 28, 2021 at 4:30 PM**

**Committee Members Present:**

In attendance are Rohn Bishop, City Council; Pete Kaczmarek, City Council; Julie Nickel, Mayor; Jason Westphal, City Council. Absent and excused are Steve Brooks, Waupun Utilities, and Jim Cleveland, Envision Greater Fond du Lac.

**Staff Present:**

In attendance are Michelle Kast, Finance Director; Kathy Schlieve, Administrator; and Dan Vande Zande, City Attorney. Absent and excused are Jeff Daane, Director of Public Works, and Sarah Van Buren, Economic and Community Development Coordinator.

**CALL TO ORDER**

Mr. Kaczmarek called the meeting of the Economic Development Committee meeting to order at 4:34 p.m.

**ROLL CALL**

Roll call and quorum determined.

**PUBLIC COMMENT** --*State name, address, and subject of comments. (2 Minutes)*

None.

**CONSIDERATION - ACTION**

**1. Approval of Agenda/Motion to Deviate**

A motion to approve the agenda was made by Mr. Bishop and seconded by Mr. Westphal, passing unanimously.

**2. Approval of November 30, 2021 Economic Development Committee Open Session Minutes**

A motion to approve the November 30, 2021 Economic Development Committee minutes was made by Mr. Bishop and seconded by Mr. Westphal, passing unanimously.

**3. Approval of November 30, 2021 Economic Development Committee Closed Session Minutes**

A motion to approve the November 30, 2021 Economic Development Committee Closed Session minutes was made by Mr. Bishop and seconded by Mr. Westphal, passing unanimously.

**4. US Cellular Contract Extension**

Discussion about the proposed contract renewal and timing was held. Mr. Kaczmarek indicated that Waupun Utilities hired a consultant to review previous cell tower lease agreements and believed that was advantageous and recommended considering that prior to signing this agreement. Administrator Schlieve indicated that she had placed calls to Waupun Utility administration to inquire about this but that inquiry is still pending response.

due to holiday vacations. Agenda item tabled until January when further information can be gathered.

**ADJOURN TO CLOSED SESSION** The Waupun Common Council will adjourn in closed session under Section 19.85 (1) of the WI Statutes for: (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

**5. Investing Public Funds in Waupun Industrial Park**

**6. Negotiating on City Owned Land in TID 7**

**RECONVENE TO OPEN SESSION**

A motion was made by Mr. Westphal and seconded by Mayor Nickel to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion unanimously approved.

**ACTION FROM CLOSED SESSION**

None.

**ADVANCED PLANNING**

**7. Potential Agenda Items**

Determined as needed based on project schedules.

**8. Date of Next Scheduled Meeting - January 25, 2022 at 4:30 p.m.**

The next meeting will be January 25, 2022 at 4:30 p.m. Due to the pace of opportunities presented, the members are willing to be flexible with future meeting dates and times.

**9. ADJOURNMENT**

The motion to adjourn was made by Mr. Bishop and seconded by Mayor Nickel, passing unanimously. The meeting adjourned at 5:35 p.m.