



**MINUTES**  
**POLICE & FIRE COMMISSION (PFC) MEETING**  
Waupun City Hall – 201 E. Main Street, Waupun  
Thursday, February 1, 2024 at 5:00pm

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*

**CALL TO ORDER**

Meeting convened at 5:00pm by PFC President in the Waupun City Hall.

**ROLL CALL**

Present: John Bett (PFC Vice President), Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President)

Member(s) absent (excused): N/A

Guests: Kathy Schlieve (City Administrator): joined Closed Session at 5:39pm

**CLOSED SESSION**

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to finalize interview questions for filling of the Police Chief vacancy. The PFC resourced compiled results from the survey provided to the public and a bank of questions provided by the consultant, Riesling Group and a peer community for closed session.

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Motion to go into Closed Session at 5:01pm was made by J. Bett, B. Buchholz second; all in favor, motion passed.

**OPEN SESSION**

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:33pm after motion from J. Bett, T. Heidemann second; all in favor, motion passed.

**ACTION FROM CLOSED SESSION**

There was no action from Closed Session.

**FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION**

The next Commission meeting is scheduled for 4:30pm Monday, February 12 at the Waupun City Hall.

If necessary, please send any agenda requests to Chief BJ DeMaa or Interim Chief J. Rasch so appropriate preparation(s) can be made.

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**ADJOURNMENT**

Motion to adjourn meeting at 6:34pm made by J. Bett, T. Heidemann second; all in favor, motion passed.

Respectfully submitted,  
Tara Rhodes, Secretary