



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, December 14, 2021

In-Person & Teleconference

CALL TO ORDER

Chairman Peter Kaczmariski called the meeting to order at 4:32 PM.

ROLL CALL

Roll call was taken members present:

Alders—Peter Kaczmariski, Mike Matoushek, Jason Westphal

Citizens—Dale Heeringa (absent), Ryan Mielke, Dave Rens (arrived at 4:50), Gregg Zonnefeld

Ex-officio—Mayor Julie Nickel (absent), City Administrator Kathy Schlieve (absent), DPW Director Jeff Daane,

Recreation Director Rachel Kaminski (absent)

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

There were no guests for public comment.

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be January 11th at 4:30 PM. Gregg Zonnefeld noted he will be absent for that meeting due to an event conflict.

CONSIDERATION - ACTION

1. **Approve minutes of the November 9, 2021 Board of Public Works & Facilities Meeting.**

Minutes of the November 9, 2021 meeting were presented. Motion (Matoushek/Zonnefeld) for approval.
MOTION CARRIED (5-0)

2. **Closure of access to Visser Avenue**

Dean Schultz (Excel Engineering) and Mark Buteyn (CWC Administrator) appeared on behalf of Central Wisconsin Christian School. Central Wisconsin Christian School is looking at a middle school building addition to the east. Goal is to provide better safety for students, and eliminating traffic onto the school property. The school is looking to install a barrier of grass and plantings at the property line of the school and Visser Avenue.

Motion (Westphal/Matoushek) to approve the purchase. MOTION CARRIED (4-0-1, Zonnefeld-abstention)

3. **Waupun Closed Landfills Environmental Monitoring for Year 2022 – Project #R00212069**

DPW Director Daane shared a task order from MSA to perform April & October environmental sampling, private well sampling, and to complete reporting to the Wisconsin DNR for old and new City of Waupun closed landfills. Cost is \$11,000 for 2022 – \$5,100 in April and \$5,900 in October.

Motion (Zonnefeld/Matoushek) to approve this task order. MOTION CARRIED (5-0)

4. **Dodge Park Discussion ideas.**

DPW Director Daane shared potential ideas for the tennis court area that is slated for removal. Ideas shared included concrete bag toss, gaga ball pit, game table. Recommendation was also to try to maintain lighting for evening use. Committee discussed potential for Building Trades to do the work. Director Daane will put together a plan with costs and also discuss with Lions Club.

ADJOURNMENT

Motion (Westphal/Matoushek) to adjourn the meeting of the BPW at 4:57 PM. MOTION CARRIED (5-0)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gregg Zonnefeld", written over a horizontal line.

Gregg Zonnefeld, BPW Clerk