



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, October 12, 2021 at 4:30 PM

CALL TO ORDER

The Board of Public Works met virtually and in person at 4:30 pm on Tuesday, October 12, 2021.
Chairman Kaczmariski called the meeting to order at 4:30 pm

ROLL CALL

Members Present: Peter Kaczmariski, Mike Matoushek, Jason Westphal, Dale Heeringa, Ryan Mielke
Members Excused: Gregg Zonnefeld and Dave Rens
Staff Present: Jeff Daane - Public Works Director, Kathy Schlieve - City Administrator and Julie Nickel - Mayor
Guests: Jan White - Waupun Lions Club, Brad Bille - Waupun Area School District

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--

No one appeared

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

Next meeting will be Tuesday, November 9, 2021 at 4:30 pm.

CONSIDERATION - ACTION

1. Minutes of the September 14, 2021 meeting.
Motion by Matoushek, second by Westphal to approve the minutes of the September 14, 2021 meeting.
Motion carried, unanimously (5-0).
2. Recommend Request for Proposal to Raze Building and Restore Lot at Former Central WI Christian Grade School (520 McKinley Street, Waupun).
Motion by Matoushek, second by Mielke to recommend to the Council the proposal of WD Navis for \$102,885 to raze 520 McKinley St. Motion carried, unanimously (5-0).
3. Wayfinding sign locations and invoice approval.
Westphal questioned southbound signage for Beaver Dam St. and Watertown St. Jeff will consider this. Also S. Madison St. may need to be put up. Kathy believes we need more parking downtown signs. Gregg Zonnefeld asked that more of the signs include the CWC Campus and Mulder Field.

Motion by Matoushek, second by Westphal to not spend over \$5,000 for more signage. Motion carried, unanimously (5-0).
4. Traffic complaint at the intersection of Cochrane St. and Park Ave.
No action taken. Waupun Police Department will continue to monitor.
5. Tennis Courts at Dodge Park
Jan White representing the park sponsor, Waupun Lions Club, appeared. Jan suggested a GAGA ball court inside the fenced in area. She asked that Jeff get a quote on what a court would cost and the Lions Club would look at supporting the cost. Jeff suggested a band stand. Mike suggesdted an outdoor ice skating rink. Jason suggested a bag toss area. Jason is questioning if the WASD is charging to use the tennis courts at the high school. Brad Bille stated that he didn't believe so. Jeff will get some costs together on all of the ideas brought up and present at a future meeting.

6. School bus pickup on Wilcox street and Washington Ave.
Brad Bille is present representing the Waupun Area School District. They are looking for parking restrictions on Wilcox St. Discussion was made about moving the bus drop off to just Washington Ave. or use the ESC parking lot. This item was tabled. Jeff and Brad will talk to the bus company to possibly move the bus stop to Washington Ave.

Westphal left the meeting at 5:10 pm (excused).

7. Newton Ave and Rock Ave street reconstruction and Harris Creek safety improvements Update and Action
 1. Roadway Fence - Cost estimate is \$3,000. Discussion was addressed on possible flooding issues, and how high of fencing would be needed. Motion by Heeringa, second by Matoushek to deny the roadway fencing. Motion carried, unanimously (4-0).
 2. Homeowner at 928 Rock Ave Fence - \$3,000. We are currently over budget by \$15,000 as of today on the Newton/Rock Ave. project. Motion by Matoushek to approve the fence at 928 Rock Ave., no second, motion failed. Motion by Heeringa, second by Mielke to deny fence at 928 Rock Ave. Motion carried (3-1).
8. Street Maintenance options for 2022.
Tabled due to time.

ADJOURNMENT

Motion by Matoushek, second by Mielke to adjourn the meeting. Motion carried, meeting adjourned at 5:59 pm