



MINUTES
CITY OF WAUPUN COMMITTEE OF THE WHOLE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 28, 2023 at 5:30 PM

CALL TO ORDER

Acting Mayor Kaczmarek called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Acting Mayor Kaczmarek, Alderman Westphal, Alderman Langford, Alderman Matoushek, Alderman Siebers, Alderman Kunz

Council Absent/Excused: Mayor Bishop

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Police Chief Loudon, Fire Chief Demaa, Finance Director Langenfeld, Library Director Jaeger, Recreation Director Kaminski

Management virtually: City Clerk/Treasurer Hull, Utility Finance Director Stanek

Management absent and excused: General Utility Manager Brooks

Media present: None

Audience in-person: Jaedon Buchholz, Mike Thurmer, Sarah VanBuren

Audience virtually: None

PUBLIC APPEARANCE - ENVISION GREATER FOND DU LAC

1. 2020 Census Data and Trends Impacting Our Community

Sarah Van Buren, Director of Business Intelligence for Envision Greater Fond du Lac, provided an overview of 2020 Census data and trends that will impact the future of our community.

CONSENT AGENDA

2. Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Siebers, second Matoushek to approve the consent agenda. Motion carried 6-0 on roll call.

ORDINANCES-RESOLUTIONS

3. Ordinance to amend Ch.16.01(10) entitled Zoning Map - Rezoning Request to PCD Planned Community Development District (2, 4, 6, 8 E. Franklin St., and 17 and 23 Jackson St.)

Plan Commission made recommendation to the Council to approve the rezoning request of Mr. Storage LLC, properties of 2, 4, 6, 8 E. Franklin St., and 17 and 23 Jackson St., to Planned Community Development (PCD).

Motion Matoushek, second Kunz to waive the first reading and adopt Ordinance 23-02 to amend Ch. 16.01(10) entitled Zoning Map for the rezoning request of Mr. Storage LLC, for properties of 2, 4, 6, 8 E. Franklin St., and 17 and 23 Jackson St., to Planned Community Development (PCD). Motion carried 6-0 on roll call.

4. Resolution Approving Assignment of General Fund Balances in Accordance with Governmental Accounting Standards

A resolution is provided for consideration to allow a portion of the fund balance to be set aside ("assigned") for the payoff of the Utility Sewer debt due March 1, 2023, cost associated with the purchase of an ambulance, and capital projects.

Motion Westphal, second Matoushek to approve Resolution 02-28-23-01 Approving Assignment of General Fund Balances in Accordance with Governmental Accounting Standards. Motion carried 6-0.

5. Resolution Urging Legislature and Governor to Fix Broken System of Funding Critical Local Services

A resolution is provided for consideration to request legislative action to fix a broken funding model that limits local government's ability to deliver local services.

Motion Siebers, second Matoushek to approve Resolution 02-28-23-02 Urging Legislature and Governor to Fix Broken System of Funding Critical Local Services. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

6. Payoff of 2009 Business Park Sewer Utility Promissory Note

Request to pay off the outstanding 2009 Business Park Sewer Utility Promissory Note, in the amount of \$210,452, is before the Council for consideration.

Motion Matoushek, second Kunz to approve the final payment of \$210,452 to the Waupun Utilities for the payoff of the 2009 Business Park Sewer Utility Promissory Note. Motion carried 5-1 on roll call with Langford voting nay.

7. Monthly Financial Report- January 2023

Finance Director Langenfeld provides the January 2023 financials for review.

Motion Westphal, second Matoushek to accept and recommend to the Common Council the approval of the January 2023 monthly financial report. Motion carried 6-0 on roll call.

8. Request to Expand Police Training Position as part of Workforce Planning Efforts

Administrator Schlieve and Chief Loudon make request to hire additional police training staff due to increase of call volume, challenges in filling open positions, and possible future retirements at an adjusted wage of 80% of entry level wage for patrol officers as outlined in the policy document. Current in-training officer is paid \$16.73 per hour.

Motion Siebers, second Matoushek to authorize City Administrator to go into negotiations through an MOW with the WPPA Police Union Association, for the training position at an adjusted wage of 80% of entry level of a patrol officer. Motion carried 6-0 on roll call.

Motion Westphal, second Siebers to approve the request to hire additional training position in the Police Department. Motion carried 6-0 on roll call.

9. Homan Semi Annual Benefit Event - REACH Donation

Homan Auto is holding an event to benefit REACH on April 22, 2023 at the Rock. The benefit invites a table sponsorship of \$1,000 for eight people.

Motion Westphal, second Matoushek to approve the pledge of \$1000 for a table for the Homan benefit. Motion carried 6-0 on roll call.

ADJOURNMENT

At 7:29pm, Motion Kunz, second Siebers to call the meeting adjourned. Motion carried 6-0.