



## **MINUTES**

**CITY OF WAUPUN SPECIAL COMMON COUNCIL**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, April 21, 2020 at 5:30 PM**

### **CALL TO ORDER**

Mayor called the virtual and teleconference meeting of the Common Council to order at 5:30pm.

### **CITY CLERK OFFERS OATH OF OFFICE TO NEWLY ELECTED OFFICIALS**

Prior to the meeting, the City Clerk offered the Oath of Office to Mayor Nickel and Alderman Kaczmarski, Matoushek, and Vanderkin.

### **ROLL CALL**

Council in attendance on roll call is Mayor Nickel, Alderman Vossekuil, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, and Director of Public Works Daane.

Media in attendance is Ken Thomas of the Daily Citizen.

### **CONSIDERATION - ACTION**

#### **1. Nomination and Election of Common Council President**

Discussion was heard to consider extending Matoushek's Presidency until the Council could meeting in person or to continue nomination by voice roll call.

Motion Westphal, second Kaczmarski to vote by voice in open session for Council President. Motion carried 6-0 on roll call.

Motion Kaczmarski, second by Matoushek to appoint Vossekuil as Council President.

Motion Vossekuil to appoint Mielke as Council President. The motion heard no second. Motion dies.

Motion Westphal, second Matoushek to close nominations and appoint Vossekuil. Motion carried 6-0 on roll call.

#### **2. Selection of Day of Month and Time of meetings of the Body of the Common Council**

Council consensus is to continue the Council meetings on the second Tuesday of each month at 6pm and the Committee of the Whole meetings on the last Tuesday of each month at 530pm.

#### **3. Resolution Designating Public Depositories and Authorizing Withdraws of City Monies**

Resolution before the Council provides the financial institutions in which City funds are involved.

Motion Matoushek, second Vossekuil to approve Resolution 04-21-20-01 Designating Public Depositories and Authorizing Withdraws of City Monies. Motion carried 6-0 on roll call.

#### **4. Designation of Official Newspaper**

Request for consideration for the official City newspaper was received from the Daily Citizen.

Motion Vanderkin, second Vossekuil to approve the Daily Citizen as the official City newspaper. Motion carried 6-0 on roll call.

**5. Land acquisitions for Madison St. Libby St. – E. Lincoln St. Project ID 6998-05-04**

Daane makes request to provide him with authorization for land acquisitions with the Highland Group contractor due to COVID-19. Daane will keep the Council informed on decisions and status.

Motion Kaczmarski, second Vossekul to provide authority to the Director of Public Works for negotiations of land acquisitions for Madison Street/Libby Street/E. Lincoln St. Motion carried 6-0 on roll call.

**6. Charter Ordinance to Amend Ch. 1.25 entitled Board of Park and Recreation Commissioners**

Discussion was heard on the ordinance to combine the Board of Park and Recreation with the Board of Public Works.

Motion Westphal, second Matoushek to table the item of Charter Ordinance to Amend Ch. 1.25 entitled Board of Park and Recreation Commissioners for a future meeting. Motion carried 6-0 on roll call.

**BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS**

**7. Mayoral appointments to Boards, Committees, and Commissions**

Mayor provided her recommendations to the Boards, Committees, and Commissions.

Motion Matoushek, second Kaczmarski to approve the Mayoral appointments as presented. Motion carried 6-0 on roll call.

**MAYORAL CORRESPONDENCE/PRESENTATIONS**

**8. League of WI Municipalities Workshops for New Officials and Regional Meetings**

The League of WI Municipalities Workshops were provided to the Council for attendance consideration. Members are to contact the Clerk if they are interested in attending.

**ADJOURNMENT**

Motion Westphal, second Vossekul to call the meeting adjourned at 6:09pm.