



MINUTES

CITY OF WAUPUN BOARD OF PUBLIC WORKS

Tuesday, 14-September-2021 – via Video Conference & Teleconference - Zoom

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:31 PM

ROLL CALL

Roll call was taken members present:

Alders—Peter Kaczmarki, Mike Matoushek, Jason Westphal

Citizens—Dale Heeringa (absent with notification), Ryan Mielke, Dave Rens, Gregg Zonnefeld

Ex-officio—Mayor Julie Nickel, City Administrator Kathy Schlieve, DPW Director Jeff Daane, Recreation Director Rachel Kaminski (absent)

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

There were no guests for public comment.

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS

Next meeting will be October 12 at 4:30 PM.

CONSIDERATION - ACTION

1. Approve minutes of the August 10, 2021 Board of Public Works Meeting.
Minutes of the August 10th meeting were presented. Motion (Westphal/Rens) for approval. **MOTION CARRIED (6-0)**
2. West Franklin Street Parking Issue
DPW Director Jeff Daane shared a citizen safety concern regarding a parking issue on West Franklin Street between State and Commercial Streets. When vehicles are parked on both sides slowdowns are necessary. Members noted that there are other areas in the city where this also is an issue, but if there is no significant crash history it is difficult to know where to begin and end restrictive parking actions. No action was taken.
3. 2022 Capital Improvement Ratings
DPW Director Daane shared the results of the Capital Improvement Ratings from the Board. Street construction is a high priority, both in importance and level of importance. The 520 McKinley demolition is out for RFPs at present. These results will go to City Staff and Council as they approach the budgeting process to assist decision-making. Motion (Matoushek/Mielke) to approve the survey. **MOTION CARRIED (6-0)**
4. Director Daane updated the Board on the progress of the Newton/Rock & Harmsen/Oak Lane projects. Underground and creek work is completed, with digging on the horizon. Curb & gutter work is set for the first week of October. Original substantial completion date was October 1st, but despite weather struggles things are moving along. Harmsen & Oak Lake pond project also moving along nicely.

ADJOURNMENT

Motion (Matoushek/Westphal) to adjourn the meeting of the BPW at 4:55PM. **MOTION CARRIED (6-0)**

Respectfully submitted,

Gregg Zonnefeld, BPW Clerk