



**MINUTES**  
**CITY OF WAUPUN COMMITTEE OF THE WHOLE**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, June 28, 2022 at 6:00 PM**

**CALL TO ORDER**

Mayor Bishop called the meeting to order at 6:00pm.

**ROLL CALL**

**Council in-person:** Mayor Bishop, Alderman Westphal, Alderman Kaczmarski, Alderman Langford, Alderman Matoushek, Alderman Siebers, and Alderman Vanderkin. No members are absent.

**Management in-person:** Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Fire Chief Demaa; Recreation Director Kaminski, General Utility Manager Brooks, Deputy Police Chief Rasch, Library Director Jaeger

**Management virtually:** Clerk Hull

**Management absent and excused:** Finance Director Kast, Utility Finance Director Stanek, Police Chief Loudon

**City Staff present:** None

**Audience in-person:** Bobbie Vossekul, Jaedon Buchholz

**Media in-person:** Ken Thomas of the Daily Citizen

**CONSENT AGENDA**

Motion Matoushek, second Langford to accept the consent agenda. Motion carried 6-0 on roll call.

**CONSIDERATION - ACTION**

**2. All Phase HVAC, LLC Developers Agreement**

All Phase HVAC business is out growing current property and are to locate their business in the Heritage Ridge Business Park. A developers agreement has been reached for construction of a facility on Lot 6, adjacent from the Heritage Ridge Travel Plaza and before the Council for consideration.

Motion Kaczmarski, second Matoushek to approve the Developer's Agreement with All Phase HVAC, LLC. Motion carried 6-0.

**3. All Phase HVAC, LLC Offer to Purchase Agreement**

An offer to purchase of Lot 6 of Heritage Ridge is in accordance with the Developer Agreement terms with All Phase HVAC, LLC. and before the Council for consideration.

Motion Kaczmarski, second Matoushek to approve the offer to purchase with All Phase HVAC, LLC. Motion carried 6-0.

**4. 2022 Goal Progress Updates and Reporting Format**

Schlieve asks Council if department reporting is fitting their needs or if changes are requested. Reports will be condensed to department highlights.

**5. 2023 Budget Workshop**

Department Heads provided an overview of their departmental needs as they work through the 2023 budgeting process.

## **6. Pursue EMS Flex Grant Opportunity**

The City of Waupun received a \$205,000 Healthcare Infrastructure Grant to help fund the work and capital needs of our EMR Program. City's goal has been to move toward Phase 2 of the EMR program, which helps us attain EMT Basic level service. A new grant opened and is due July 11, 2022 that may help the City Fund this activity. The EMS Flex Grant provides funding to stabilize EMS providers and to ensure they can continue to respond to emergencies across Wisconsin. EMS providers in Wisconsin have been impacted by the COVID-19 pandemic by greater demand for EMS services, increased costs associated with providing those services, and limitations on public funding for those services created by the economic consequences of the pandemic. All EMS services licensed in the State of Wisconsin are eligible to request funding in this process. A total of \$12 million is available from the American Rescue Plan Act—Coronavirus State and Local Fiscal Recovery Funds. Funds will be provided for reasonable operating expenses for EMS.

## **7. Establish City of Waupun 2022 Halloween Trick or Treating Date and Hours**

The Downtown Promotions Committee wishes to hold "Halloween on Main" for Saturday, October 29<sup>th</sup> from 1pm 4pm. Prior years, the City has held the City wide trick or treating directly following Halloween on Main until 6pm.

Motion Matoushek, second Siebers to establish City of Waupun 2022 City Wide celebration of Trick or Treating on Saturday, October 29<sup>th</sup> from 4pm-6pm. Motion carried 6-0

## **ADJOURNMENT**

At 7:24pm, motion Vanderkin, second Matoushek to call the meeting adjourned. Motion carried 6-0.