

**Minutes of a Regular Meeting of the  
Waupun Utilities Commission  
Monday, June 10, 2024**

Meeting called to order by President Heeringa at 4:00 p.m.

Commissioners Present In-person: Daane, Heeringa, Ledesma, Siebers and Thurmer  
Commissioner Present via Zoom: Homan  
Commissioner Absent with Notice: Kunz

Motion made by Thurmer, seconded by Daane and unanimously carried, to approve minutes from May 13, 2024 meeting.

Motion by Ledesma, seconded by Siebers and unanimously carried, bills for month of May 2024 approved as presented.

On motion by Siebers, seconded by Ledesma and unanimously carried, year-to-date financial reports through April 2024 approved as presented by Finance Director Stanek. Electric operating income was \$66,500. Water operating income was \$166,900. Sewer operating income was \$59,300.

Assistant Electric Operations Supervisor Vande Kolk presented electric operations report, providing an overview of May 21<sup>st</sup> storm event in which caused approximately 163 customer power outages. In addition to Waupun Utilities electric department and collection/distribution collection crews, mutual aid crews from Juneau Utilities, Columbus Water & Light and Hartford Utilities came to assist with cleanup, pole installations and power restoration. Commission expressed their appreciation and complimented all involved with the event, for working safely together during unfavorable weather conditions in hazardous areas.

Treatment Facilities and Operations Superintendent Schramm provided an update on operations and maintenance completed by water/wastewater treatment facilities and water/wastewater distribution/collection staff. Interior washout inspection and maintenance was completed on underground reservoir. No deficiencies were noted. May 21<sup>st</sup> storm event resulted in staff call-ins. Treatment facilities staff monitored facilities and rain accumulation, making necessary operational changes. Distribution/collection staff maintained lift stations and assisted electric department with materials and wrecking out of poles.

President Heeringa acknowledged visitor Jason Whitford present via Zoom.

Treatment Facilities and Operations Superintendent Schramm presented a review of the 2023 Compliance Maintenance Annual Report (CMAR). Plant received a 3.57 GPA. Motion by Thurmer, seconded by Ledesma and unanimously carried, 2023 CMAR approved as presented.

Treatment Facilities and Operations Superintendent Schramm reported on 2023 Annual Water Quality Report. Waupun Utilities reverse osmosis treated water continues to meet or exceed all federal and state standards for health and safety.

Discussion held regarding July commission meeting. In the event no action items arise, there will be no July 2024 commission meeting.

On motion by Daane, seconded by Ledesma and unanimously carried, meeting adjourned at 4:48 p.m.

The next regular commission meeting will be held on August 12, 2024 at 4:00 p.m.

Jen Benson  
Office & Customer Service Supervisor