



**MINUTES**  
**CITY OF WAUPUN SPECIAL COMMON COUNCIL**  
**Videoconference and Teleconference**  
**Tuesday, June 30, 2020 at 5:30 PM**

**CALL TO ORDER**

Mayor called the virtual and teleconference meeting to order at 6:00pm.

**ROLL CALL**

Council in attendance on roll call is Mayor Nickel, Alderman Vossekul, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, General Utility Manager Brooks, Utility Finance Director Stanek, Deputy Chief Rasch, Director of Public Works Daane, Library Director Jaeger, Recreation Director Kaczmarski, Fire Chief Demaa, and Finance Director Kast. Police Chief Loudon is absent and excused.

Other City Staff present is Sarah Van Buren, Community & Economic Development Coordinator.

No audience is in attendance.

Media present in attendance is Ken Thomas of Daily Citizen and Kevin Haugen of WBEV.

**CONSENT AGENDA**

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

Motion Matoushek, second Kaczmarski to approve the consent agenda. Motion carried 6-0 on roll call.

**RECOMMENDATIONS FROM BOARDS, COMMITTEES, COMMISSIONS**

**2. 06-09-20-04 Resolution Suspending Waupun Common Council Rules During the COVID-19 Public Health Pandemic**

At the June 9, 2020 Council meeting, Resolution 06-09-20-04 was approved with the inclusion of an ending date of July 27, 2020. This resolution is again before the Council as language is included to allow the Mayor to have discretion in waiving public appearance by a Council member and City Staff.

Motion Matoushek, second Vossekul to approve the revised Resolution 06-09-20-04 Suspending Waupun Common Council Rules During the COVID-19 Public Health Pandemic. Motion carried 6-0 on roll call.

**ORDINANCES-RESOLUTIONS**

**3. Ordinance to Amend Ch.11.12 Licenses & Permits-Outdoor Service, Sidewalk Cafes, and Beer Gardens**

Due to the pandemic, this ordinance would allow businesses to extend to the outdoors of their business, to provide social distancing. This is provided as a first reading and will return in the future for consideration.

**CONSIDERATION - ACTION**

**4. City of Waupun COVID-19 Employment Policies Updated**

This policy provides clarity and consideration for travel decisions of employees and their reporting requirements to their supervisor, provides an employee screening, and a one week /5-day roll over of vacation for non-represented employees to be used by April 30, 2021.

Motion Kaczmarski, second Matoushek to adopt the updated City of Waupun COVID-19 Employment Policies. Motion carried 6-0 on roll call.

## **5. City of Waupun Work from Home Policy and Agreement**

To continue the safety and good health of our employees, this policy would provide the ability and guidelines to continue to work from home.

Motion Vossekul, second Vanderkin to adopt the City of Waupun Work from Home Policy and Agreement.  
Motion carried 6-0 on roll call.

## **6. 2021 Budget Workshop 1**

Early discussions of the 2021 City of Waupun is heard. Council shares their concerns of budget restraints and the impact on the City's funds.

### **ADJOURN TO CLOSED SESSION**

Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (e) (g) of the WI Statutes for consideration of a developer's agreement for Tanager Development TID 8. Motion carried 6-0.

### **RECONVENE OPEN SESSION**

Motion Matoushek, second Vossekul to reconvene in open session under Section 19.85(2) of the WI Statutes.  
Motion carried 6-0.

### **ACTION FROM CLOSED SESSION**

No action.

### **ADJOURNMENT**

Motion Vanderkin, second Vossekul to duly call the meeting adjourned at 7:42pm. Motion carried 6-0.