



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 11, 2025 at 4:30 PM

Vice Chairman Kaczmariski called the meeting to order at 4:30 pm.

Roll call taken. Members present include Alderpersons: Peter Kaczmariski, Mike Matoushek (online); Citizens: Dale Heeringa, Andrew Sullivan, Gregg Zonnefeld, and Dave Rens; Ex-Officio: DPW Director Jeff Daane, City Administrator Kathy Schlieve. Absent and Excused Alderperson Kambria Ledesma. Also in attendance is Mayor Rohn Bishop.

No persons in attendance to address the Board of Public Works. No public participation is permitted after this point.

Future meetings and gatherings include the next regularly scheduled meeting, scheduled for Tuesday, March 11, 2025, 4:30 p.m. Waupun City Hall, 201 E Main Street, Waupun, WI

Motion Sullivan, second Heeringa approve minutes for January 13, 2025 Board of Public Works Meeting. Approved unanimously.

Motion Zonnefeld, second Rens to approve the 2025 Spring Yarde waste collection dates as April 7 through 7am May 5, 2025. Carried unanimously.

Daane presents quotes for landfill monitoring service. MSA is the lowest and has been the city's provider for a number of years. Motion Sullivan, second Matoushek to recommend to council the MSA Professional Landfill Monitoring Agreement in the amount of \$12,600 as presented. Carried unanimously.

Motion Matoushek, second Sullivan to recommend to City Council to approve the bid award to Northeast Asphalt, the lowest responsible bidder, in the amount of \$108,237 as presented for the 2025 Asphalt Paving project in the City of Waupun. Carried unanimously.

Discussion of bidder qualifications is held for Rock and Newton sealed bid results. Kruczek was the lowest bidder. Daane requested that bidder qualifications be provided and was given several references as our only experience with Kruczek was on Elm Ave construction and there were some issues with that project. Daane spoke with both Mayville and a Fox Cities community and received strong recommendations for the contractor. No evidence was provided to disqualify Kruczek as the lowest responsible bidder. Motion Rens, second Heeringa to recommend to City Council to approve the bid award to Kruczek Construction, the lowest responsible bidder, in the amount of \$1,749,000 as presented for the Rock and Newton Avenue Phase 2 Reconstruction project. Carried unanimously.

Daane presents the results of roofing insurance settlement. Motion Zonnefeld, second Rens to recommend to City council the contract for BRH Enterprise to complete roof work in the amount of \$682,074.96 based on the settlement reached with Selective Insurance for hail damage incurred in May 2024.

Motion Sullivan, second Heeringa to adjourn the meeting at 4:51 pm. Carried unanimously.

Minutes Submitted by Kathy Schlieve, City Administrator