



MINUTES
CITY OF WAUPUN PLAN COMMISSION MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, March 29, 2023 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:30 pm

ROLL CALL

Members Present: Elton TerBeest, Jerry Medema, Jeff Daane, Rohn Bishop, Jill Vanderkin, Jason Whitford, and Mike Matoushek

Staff Present: Kathy Schlieve, Susan Leahy, Dan VandeZande, and Steve Brooks

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION—

None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

The next Plan Commission meeting will be Wednesday, April 26, 2023 at 4:30 pm

CONSIDERATION - ACTION

1. Approve minutes of the February 22, 2023 meeting.
Motion by Medema, 2nd by Whitford to approve the February 22, 2023 minutes. Motion carried, unanimously.

2. Site Plan Review - City of Waupun - 520 McKinley St.
Jeff Daane presented the site plan for the new Senior Center that will be located at 520 McKinley St. The site will be almost completely filled with the building and parking lot and what is left will be used for storm water. There will be 2 parking lots. Other entities may be tenants renting in the building. The building will have a gym. The exterior will be pre-cast, similar to Meadowview School. It was brought up that we need to make sure that lighting isn't a hindrance to neighboring properties. Storm water plans are not complete yet and approval of the site plan should be contingent on meeting storm water requirements. They City is looking to break ground in August on the building.

Motion by TerBeest, 2nd by Matoushek to approve the site plan for the City of Waupun at 520 McKinley St. contingent on storm water compliance. Motion carried, unanimously.

ADJOURNMENT

Motion by Medema, 2nd by Vanderkin to adjourn the meeting. Motion carried, meeting adjourned at 4:36 pm.

Minutes prepared by Trista Steinbach