



CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, December 18, 2019 at 4:45 PM
(APPROVED 1/15/2020)

CALL TO ORDER

The Waupun Plan Commission met at 4:45 pm in the Council Chambers, City Hall, Waupun.

ROLL CALL

Members Present: Julie Nickel, Derek Drews, Mike Matoushek, Elton TerBeest, and Jerry Medema

Members Excused: Fred Luech and Jeff Daane

Staff Present: Kathy Schlieve and Susan Leahy

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION--

Chairman Nickel asked if there were any persons wishing to address the committee on any items not included on today's agenda. Hearing nothing, Chairman Nickel proceeded to address the items listed for consideration and action on today's committee agenda.

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

Chairman Nickel indicated the next meeting of the Plan Commission may be January 15, 2019 at 4:45.

CONSIDERATION - ACTION

1. Approve minutes of the November 20, 2019 Meeting. Motion by Medema, seconded by TerBeest to approve the minutes of the November 20, 2019 meeting as presented. Motion carried, unanimously.
2. Public Hearing – Conditional Use Application for Donald Cook at 716 Country View Drive to have a home occupation of a gun repair business.

Chairman Nickel read the call of the hearing and its purpose. Donald Cook was present to address the committee. He stated he has a federal fire arms license. That cleaning and repairing guns has been a hobby. He used to live in the Town of Chester but moved to the City of Waupun in November, 2019. Leahy stated that firearms no sales of firearms are allowed per the ordinance. Cook stated he does not sell any firearms but ships purchases for individuals which is not an everyday occurrence. Nickel asked if there were any other concerns. Schlieve brought up that the home occupation must be approved by plan commission and the building inspector provides an inspection of space being used for the home occupation.

Matoushek made a motion to approve the conditional use home occupation for the repairing and cleaning of guns with an annual review by plan commission. Seconded by TerBeest.

Vote: Medema, TerBeest, Drews, Matoushek, Nickel - "AYE"

Motion carried, unanimously.

ADJOURNMENT

Motion by Medema, seconded by Drews to adjourn the meeting. Motion carried, meeting adjourned at 5:50 pm.

Susan Leahy

Zoning Administrator