

Monday, May 20, 2024 – City Council Chambers

CALL TO ORDER

Vice President Megan Williams called the meeting to order at 5:39

ROLL CALL:

Citizens: Megan Williams, Wanda Nick, Lexi Zarn,

Alderman: Kambria Ledesma

Ex-officio: Recreations Director, Rachel Kaminski, and City Administrator, Kathy Schlieve

Approved absences: Doug Disch, Bridget Winterhack and Mary Kay Gorst

Additional attendees: Alderman Dan Siebers

CONSENT AGENDA

1. Nomination and Appointment of President, Vice President, and Secretary.
Ledesma made a motion to keep the slate as is (President-Disch, VP-Williams, Secretary-Ledesma) since the board was formed recently. Zarn seconded.
Motion passes unanimously.
2. Approve April 23, 2024, Meeting Minutes. Ledesma moves to accept the minutes as presented. Zarn seconded. Motion passes.

DISCUSSION ITEMS

3. Establish Community Center Vision, Mission, & Values Statements
Potential idea for vision statement “Enriching lives. Building community. Inspiring wellness.”
Potential idea for mission statement: “The Waupun Community Center provides recreational, social, health, and educational programs and services through partnerships and programming to help residents of all ages live well.”
Potential core values:
 - Respect
 - Inclusion
 - Compassion
 - Integrity
 - Collaboration
 - Stewardship
 - Transparency

4. Review Community Center Policies

April Policies – discussion regarding the alcohol policy went on for some time. The consensus was to remove the ability to have alcohol for private events as it does not match the mission and vision of supporting wellness.
Revised Pets/Service Animals Policy – another look regarding whether service animals need to be wearing a service vest or some kind of indication of their service status.

Tobacco/Vaping Policy – 25 feet from the entrances

First Aid & Medical Emergencies Inclement Weather Policy – suggestion to move “The Waupun Senior Center is not a healthcare center” to the beginning of the policy. The rest of this is mostly geared towards ice and snow.

Age of Use Policy – Zarn asked about the definition of caregiver.

Suggestion to adjust the language to better define who can bring children under 12.

Fitness Center Guidelines – Kaminski explained her desire for a volunteer fitness equipment instructor, someone that well versed in each piece of equipment.

Gymnasium Guidelines – removing “sandals prohibited”, change #11 to say something like “the center is not responsible for personal items.”

Volunteer Liability – Kaminski discussed having a volunteer handbook as well. Something to help guide the volunteers that are willing but not necessarily prepared yet.

Volunteer Policy Rentals - Fees, Deposits, Damages, Rentable Rooms, Room Rental Scheduling, Cancellation, Rules & Guidelines, Clean-Up

FUTURE MEETINGS

5. Monday, June 24, 2024 at 5:30pm at City Hall

Ledesma moves to adjourn, Zarn seconds motion passes.

ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kambria Ledesma". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Kambria Ledesma, Secretary
City of Waupun