



MINUTES
CITY OF WAUPUN SPECIAL COUNCIL MEETING
City Hall 201 E Main Street, Waupun WI 53963
Tuesday, October 18, 2022 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Matoushek, Alderman Siebers

Council Absent/Excused: Alderman Vanderkin

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Recreation Director Kaminski, General Utility Manager Brooks, Police Chief Louden, Library Director Jaeger

Management virtually: City Clerk Hull, Utility Finance Director Stanek

Management absent and excused: Finance Director Kast, Fire Chief Demaa

City Staff present: None

Media present: None

Audience in-person: None

Audience virtually: Jason Whitford

PUBLIC HEARING

1. Class B Beer License: Imagine That! Art Studio - 409 E Main Street, Waupun

No members in the audience appear before the Council to contest.

Motion Matoushek, second Langford to approve the Class B Beer License to Jeni Maly of Imagine That! Art Studio, located at 409 E Main Street, Waupun. Motion carried 5-0 on roll call.

CONSENT AGENDA

2. Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Siebers, second Langford to accept the consent agenda. Motion carried 5-0 on roll call.

Chief Demaa appeared at 5:38pm.

CONSIDERATION - ACTION

3. Authorize City Clerk to Release Future Expenses (Roll Call Motion)

Motion Siebers, second Matoushek to authorize the City Clerk to release future expenses if no other meetings are held in October. Motion carried 5-0 on roll call.

4. Lackey Vs City of Waupun (Roll Call Motion)

A claim was received from Donald Lackey for damages sustained to his vehicle in August 2022 in the amount of \$6,169.12. Cities and Villages Mutual Insurance has made recommendation to pay the claim.

Motion Siebers, second Langford to accept the recommendation from Cities and Villages Mutual Insurance to pay the claim in the amount of \$6,169.12. Motion carried 5-0 on roll call.

5. Authorize Disposition of Structures located at 1357 S. Watertown Street, Waupun (TID 9) (Roll Call Motion)

The City purchased a parcel at 1357 S. Watertown Street, Waupun. This parcel holds a house which Public Works sent out for an RFP for its removal and did not receive any submissions. The City was contacted that an interested party wishes to pay \$1 for the home and will relocate the house as recommended by the Council.

Motion Kaczmarek, second Matoushek to sell the house, located at 1357 S. Watertown Street, Waupun, "as is" for \$1.00, with the stipulation the house is moved to a location within the City limits. Motion carried 5-0 on roll call.

6. 2023 Budget Workshop: Proposed Budget and Publication of Public Hearing Notice (Roll Call Motion)

The proposed levy impact for the various funds outlined in the DRAFT budget, proposes a \$100,000 (2.9%) overall Tax levy increase to the City of Waupun levy.

Motion Siebers, second Matoushek to direct staff to publish the notice as required by state statute, indicating that the proposed 2023 City of Waupun budget is available for public review, and schedule the public hearing for the 2023 budget on November 9, 2022. Motion carried 5-0 on roll call.

ADJOURNMENT

At 7:32pm, Motion Siebers, second Matoushek to call the meeting adjourned. Motion carried 5-0.