



**MINUTES**  
**CITY OF WAUPUN COMMON COUNCIL**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, October 12, 2021 at 6:00 PM**

**CALL TO ORDER**

Mayor Nickel called the meeting to order at 6:00pm.

**PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION**

Pledge of Allegiance is heard, followed by a moment of silence.

**ROLL CALL**

Council in attendance on roll call is:

**Virtually:** Alderman Westphal

**In-Person:** Mayor Nickel, Alderman Kaczmariski, Alderman Bishop, Alderman Vanderkin, Alderman Matoushek.

Members absent and excused is Alderman Langford.

Management Staff present is:

**Virtually:** Clerk Hull, Attorney VandeZande, Police Chief Loudon, Library Director Jaeger, Recreation Director Kaminski, Administrator Schlieve, Fire Chief Demaa

**In-Person:** Director of Public Works Daane

Staff absent is Utility Finance Director Stanek, General Utility Manager Brooks, Finance Director Kast,

City Staff present is:

**Virtually:** Community and Economic Development Coordinator VanBuren

**In-Person:** None

Audience in attendance virtually or In-Person: None

Media in attendance virtually or In-Person: None

**PERSONS WISHING TO ADDRESS COUNCIL**

**Fond Du Lac County Supervisor Sam Kaufman-Update of County Proceedings**

District Supervisor Kaufman is unable to attend and makes request to return to a future meeting.

**CONSENT AGENDA**

Motion Bishop, second Matoushek to approve the consent agenda. Motion carried 5-0 on roll call.

**RESOLUTIONS AND ORDINANCES:**

**Ordinance to amend Ch.16.01(10) Zoning Code-Zoning Map to rezone 129 N. Madison Street to R-4 Central Area Single Family Residential District**

At the September 29, 2021 Plan Commission meeting, a petition was received from Charles and Carla Clover, to rezone the property of 129 N. Madison Street, of which they just purchased. The property is zoned B-6 Neighborhood Commercial District as it was a dental practice. The Clover's make request for this property to be rezoned to R-4 Central Area Single Family Residential District. Plan Commission unanimously made recommendation to the Council to adopt this ordinance.

Motion Matoushek, second Bishop to waive the first reading and adopt Ordinance #21-09 to amend Chapter Ch.16.01(10) Zoning Code entitled Zoning Map to rezone 129 N. Madison Street to R-4 Central Area Single Family Residential District. Motion carried 5-0 on roll call.

**BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS** *(Roll Call Motion)*

**Plan Commission Recommendation- Certified Survey Map (CSM) of Lot 6 of East Waupun (310 & 312 E. Main St.)**

At the September 29, 2021 Plan Commission meeting, motion was made unanimously to recommend approval of the CSM provided by MSA Professional Services on behalf of ABB & J Investments LLC for the resurveying of Lot 6 of the plat of East Waupun for the development of 310 and 312 E. Main Street. Plan Commission unanimously made recommendation to the Council to approve this Certified Survey Map.

Motion Bishop, second Matoushek to approve the Certified Survey Map of Lot 6 of the plat of East Waupun. Motion carried 5-0 on roll call.

**Plan Commission Recommendation- Certified Survey Map (CSM) of Lots 25 & 26 of Park Estates Subdivision (1025, 1027, 1029, 1031 Tanager St.)**

At the September 29, 2021 Plan Commission meeting, motion was made unanimously to recommend approval of the CSM provided by MSA Professional Services on behalf of ACS RBJS LLC for the resurveying of Lots 25 and 26 of Park Estates Subdivision for the development of 1025 and 1027 Tanager Street and 1029 and 1031 Tanager Street. Plan Commission unanimously made recommendation to the Council to approve this Certified Survey Map.

Motion Matoushek, second Bishop to approve the Certified Survey Map of Lots 25 & 26 of Park Estates Subdivision. Motion carried 5-0 on roll call.

**Plan Commission Recommendation- Certified Survey Map (CSM) of Lot 29 of Park Estates Subdivision (1028 and 1030 Tanager St.)**

At the September 29, 2021 Plan Commission meeting, motion was made unanimously to recommend approval of the CSM provided by MSA Professional Services on behalf of ACS RBJS LLC for the resurveying of Lot 29 of Park Estates Subdivision for the development of 1028 and 1030 Tanager Street. Plan Commission unanimously made recommendation to the Council to approve this Certified Survey Map.

Motion Matoushek, second Bishop to approve the Certified Survey Map of Lot 29 of Park Estates Subdivision. Motion carried 5-0 on roll call.

**Transit Committee Recommendation- Intent to Award a Contract for Taxi Service to Brown Cab Services, Inc. Effective January 1, 2022**

The Shared Ride Taxi Service contract for the City of Waupun will expire December 31, 2021. Following the Wisconsin Department of Transportation (WisDOT) guidelines, the City advertised for proposals requesting a 5-year term to begin January 1, 2022. Proposals were received by Brown Cab Services Inc. and Mobility Transformation Inc. The Transit Committee evaluated the proposals and provided a recommendation for Brown Cab Services Inc.

Motion Kaczmariski, second Vanderkin to award the 5 year shared ride taxi contract to Brown Cab Services Inc. Motion carried 5-0 on roll call.

**CONSIDERATION-ACTION**

**Quote to Repair Waupun Fire Dept Ladder Truck**

The Waupun Fire Department ladder truck is on the equipment replacement schedule for 2023 with an anticipated replacement cost of \$1.5M. Rennert's Fire Equipment Service Inc. inspected the ladder truck and found corrosion in the area of the torque box and frame and needs immediate attention. Rennert's Inc. quoted \$4200 for this maintenance. Fire Chief Demaa requests this to be paid from this year's budget.

Motion Matoushek, second Bishop to accept the quote from Rennert's Fire Equipment Service Inc. of \$4200 to be paid from the 2021 City of Waupun budget to repair corrosion and any associated hydraulic hose damage of the Waupun Fire Department ladder truck. Motion carried 5-0 on roll call.

**ADJOURNMENT**

At 6:18pm, Motion Vanderkin, second Bishop to call the meeting adjourned. Motion carried 5-0.